

Brief Basic Cataloging Training: Video Resources (MARC records, Authority Control, Subject Headings)

MARC Records

Search [YouTube](#): marc record

<https://www.youtube.com/watch?v=Wa1Y21Q2-sl&t=18s>

MARC Bibliographic Basics.

OCLC. December, 10, 2018. 6:36

Discusses the anatomy of a MARC record and what those tags do.

<https://www.youtube.com/watch?v=fdwF2Jf-RsY&t=24s>

What is a MARC record?

Backstage Library Works. June 19, 2015. 4:39

Offers a breakdown of fields on a bib record; briefly discusses subfields within tags, and provides examples.

<https://www.youtube.com/watch?v=HdlyPKNE2vA&t=6s>

Understanding MARC 21 Bibliographic records. Winter 2014, Week 1, Session 3.

Parts of a MARC Record: Variable Fields.

Nebraska Library Commission. December 31, 2013. 6:08

Describes parts of a bib record, with focus on variable fields.

<https://www.youtube.com/watch?v=SNMxqngL5ww>

Library of Congress Subject Headings: MARC Review.

Nebraska Library Commission. April, 25, 2011. 2:54

Reviews MARC tags and introduces subject tags (650 tags)

Authority Control

Search [YouTube](#): authority records

<https://www.youtube.com/watch?v=IZTT20qcAKA>

What is Authority Control? Week 1, Section 1.

Nebraska Library Commission. October 24, 2014. 3:29

Discusses what authority control is; defines it and provides three important points on what it does.

<https://www.youtube.com/watch?v=BV-OY9du-yc>

Authority Control. Week 1, Section 2

Why is Authority Control Important?

Nebraska Library Commission. October 24, 2014. 3:06

Discusses why authority records are important and includes cross references.

Subject Headings

Search [YouTube](#): library of congress subject headings

<https://www.youtube.com/watch?v=4HVEk36sJsA>

Library of Congress Subject Headings: Lesson 1, Section 1.

What is a Subject? What is a Subject Heading?

Nebraska Library Commission. April 22, 2011. 2:48

Provides definitions and highlights the differences between subjects and subject headings.

https://www.youtube.com/watch?v=mUFauVFjBIQ&list=PLZSQc_jA3AIUSNhFW_ZHQodsHWIb7Ye79

Library of Congress Subject Headings: Lesson 1, Section 2. Controlled Vocabularies.

Nebraska Library Commission. April 22, 2011. 3:02

Controlled vocabulary lists (established lists of preferred terms) are presented with the focus on valid LC headings.

https://www.youtube.com/watch?v=9Jfism4Adl0&list=PLZSQc_jA3AIUSNhFW_ZHQodsHWIb7Ye79&index=3

Library of Congress Subject Headings: Lesson 1, Section 3. Why do we use Subject Headings?

Nebraska Library Commission. April 22, 2011. 4:16

Discusses the relationships between works through the use of subject headings.

https://www.youtube.com/watch?v=ireTL4hH2ro&list=PLZSQc_jA3AIUSNhFW_ZHQodsHWIb7Ye79&index=4

Library of Congress Subject Headings: Lesson 1, Section 4.

What is the Library of Congress Subject Headings?

Nebraska Library Commission. April 22, 2011. 1:39

Introduces LC headings.

https://www.youtube.com/watch?v=ATDRTwUc8VA&list=PLZSQc_jA3AIUSNhFW_ZHQodsHWIb7Ye79&index=5

Library of Congress Subject Headings: Lesson 1, Section 5.

Things to Remember about Subject Headings.

Nebraska Library Commission. April 22, 2011. 1:53

Discusses the order of importance as headings are listed on the bib record. The first heading is the one on which the classification should be based.

https://www.youtube.com/watch?v=r626gjNels&list=PLZSQc_jA3AIUSNhFW_ZHQodsHWIb7Ye79&index=6

Library of Congress Subject Headings: Lesson 1, Section 6. Searching for LC Authority Records.

Nebraska Library Commission. April 22, 2011. 3:16

Offers two ways to access authority records and how they display, both authorized and not authorized.

https://www.youtube.com/watch?v=DcwEy9IxlVA&list=PLZSQc_jA3AIUSNhFW_ZHQodsHWIb7Ye79&index=7

Library of Congress Subject Headings: Lesson 2, Section 1. Topical Headings.

Nebraska Library Commission. April 22, 2011. 5:28

Focuses of 650 tags for topical headings.

https://www.youtube.com/watch?v=Vn_HPjyHSyc&list=PLZSQc_jA3AIUSNhFW_ZHQodsHWIb7Ye79&index=8

Library of Congress Subject Headings: Lesson 2, Section 2. Geographic Name Headings.

Nebraska Library Commission. April 25, 2011. 2:42

Discusses 651 tags for geographic headings.

https://www.youtube.com/watch?v=KsTAE4JTL1g&list=PLZSQc_jA3AIUSNhFW_ZHQodsHWIb7Ye79&index=9

Library of Congress Subject Headings: Lesson 2, Section 3. Personal Name Headings.

Nebraska Library Commission. April 25, 2011. 7:21

Discusses 600 personal name tags.

https://www.youtube.com/watch?v=MgQZqn0FHow&list=PLZSQc_jA3AIUSNhFW_ZHQodsHWIb7Ye79&index=10

Library of Congress Subject Headings: Lesson 2, Section 4. Corporate Name Headings.

Nebraska Library Commission. April 25, 2011. 3:50

Identifies what is meant by corporate names and provides examples of headings. 610 tags

<https://www.youtube.com/watch?v=jmXn6-GSjmM>

Library of Congress Subject Headings: Lesson 2, Section 5. Conference Name Headings.

Nebraska Library Commission. April 25, 2011. 2:31

Discusses 611 tags for Conference or Meeting Names. Conference names are more often used as the body responsible for a work and not the subject of the work so the name is more likely used as main entries (111 tag) or added entries (711 tags).

<https://www.youtube.com/watch?v=k4HA6Tmflbw>

Library of Congress Subject Headings: Lesson 2, Section 6. Title Headings.

Nebraska Library Commission. April 25, 2011. 2:01

Discusses Title Headings that are used for headings of works being cataloged that are about other works, such as a concordance of the Bible. 630 tags

https://www.youtube.com/watch?v=Pea8l8_FYZY

Library of Congress Subject Headings: Lesson 2, Section 7. Genre Headings.

Nebraska Library Commission. April 25, 2011. 4:55

Discusses Genre headings and how they are applied to materials and how LC subject headings can be used when no Genre heading is provided. Genre are a little different from subject headings in that they describe what the material IS instead of what it is ABOUT. 655 tags

https://www.youtube.com/watch?v=Z1i8kZQsi_Y

Library of Congress Subject Headings: Lesson 3, Section 1. What are Subdivisions?

Nebraska Library Commission. April 25, 2011. 50 sec.

Defines subdivisions and introduces the different types.

<https://www.youtube.com/watch?v=bTH9oLU1m8Q>

Library of Congress Subject Headings: Lesson 3, Section 2. Topical Subdivisions.

Nebraska Library Commission. April 25, 2011. 1:38

Discusses general (topical) subdivisions used to bring out a specific aspect of a subject heading.

Examples: Dance |xHistory. Education |xFinance.

<https://www.youtube.com/watch?v=RgFzlbm5CgA>

Library of Congress Subject Headings: Lesson 3, Section 3. Geographic Subdivisions.

Nebraska Library Commission. April 25, 2011. 5:06

Discusses how to use geographic subdivisions to bring out specific geographic aspects of a subject heading. Also mentions indirect subdivisions and how to use them. There is also a section on when a topical heading can't be subdivided geographically.

Examples: Ranch life|zWyoming. Ships|zNew York (State)|zNew York.

<https://www.youtube.com/watch?v=7MaqSkrm5M8>

Library of Congress Subject Headings: Lesson 3, Section 4. Chronological Subdivisions.

Nebraska Library Commission. April 25, 2011. 2:33

Discusses the use of chronological subdivisions to bring out a particular time period of a subject. Can be used just with the subject headings or with topical subdivisions. Used often for social sciences, arts and humanities. Examples: New York (N.Y.)|xEmigration and immigration|y19th century.

Ranch life|zSouth Dakota|y21st century. Education|y1945-

<https://www.youtube.com/watch?v=5mU-Eg1Qpu0&t=5s>

Library of Congress Subject Headings: Lesson 3, Section 5. Form Subdivisions.

Nebraska Library Commission. April 25, 2011. 2:49

Form subdivisions are used to represent the format of the material being cataloged. These are used to describe what the item IS, not necessarily what it is ABOUT.

Examples: Delicatessens|vFiction. Teachers|zAlaska|vBiography.

<https://www.youtube.com/watch?v=NbB9UonPBpM&t=6s>

Library of Congress Subject Headings: Lesson 3, Section 6. Free-Floating Subdivisions.

Nebraska Library Commission. April 25, 2011. 2:46

Defines a free-floating subdivision and describes when and how they can be used.

Examples: Rap musicians|xLegal status, laws, etc.

Computer software industry|xLaw and legislation.

<https://www.youtube.com/watch?v=T9kbbwCcqzk&t=4s>

Library of Congress Subject Headings: Lesson 3, Section 7. Order of Subdivisions.

Nebraska Library Commission. April 25, 2011. 2:46

Discusses when to use more than one subdivision, the order in which they should be used and the trick of reading the heading backwards to see if it makes sense to describe the material.

Examples of subject heading strings.

Topic – Place – Time – Form. Knitting|zIreland|y21st century|vFiction.

Place – Topic – Time – Form. United States|xEconomic conditions|y20th century|vPeriodicals.

<https://www.youtube.com/watch?v=G3rzhsepL94&t=15s>

Library of Congress Subject Headings: Lesson 4, Section 1. Authority Records.

Nebraska Library Commission. April 25, 2011. 1:16

Discusses the functions of an authority record and the components of an authority record.

<https://www.youtube.com/watch?v=zxhqUPGNiNs>

Library of Congress Subject Headings: Lesson 4, Section 2. Scope Notes in Authority Records.

Nebraska Library Commission. April 25, 2011. 1:27

Discusses how scope notes (680 tags) in authority records supply consistency when creating headings.

https://www.youtube.com/watch?v=J_uTHek81bw&t=16s

Library of Congress Subject Headings: Lesson 4, Section 3.

Use and Used For References in Authority Records.

Nebraska Library Commission. April 25, 2011. 3:13

Discusses how references are used to direct a cataloger from an unauthorized heading to an authorized one. An example of a MARC format authority record is displayed.

<https://www.youtube.com/watch?v=p7WkJZ9xXwo>

Library of Congress Subject Headings: Lesson 4, Section 4.

Broader Terms and Narrower Terms in Authority Records.

Nebraska Library Commission. April 25, 2011. 2:12

Discusses the relationship and hierarchy between some subject headings and can help in determining which subject heading to use. An example of a MARC format authority record is displayed.

<https://www.youtube.com/watch?v=FAYIHGCVHZ4>

Library of Congress Subject Headings: Lesson 4, Section 5.

Related Terms References in Authority Records.

Nebraska Library Commission. April 25, 2011. 1:18

Discusses related terms that have some relationship to another term other than by hierarchy. An example of a MARC format authority record is displayed.

<https://www.youtube.com/watch?v=m9fGPbw8DCg&t=3s>

Library of Congress Subject Headings: Lesson 5, Section 1. What is Subject Analysis?

Nebraska Library Commission. April 25, 2011. 1:05

Discusses how to assign a subject heading to material.

<https://www.youtube.com/watch?v=1vGLHOOT7Ks>

Library of Congress Subject Headings: Lesson 5, Section 2. Deciding What the Subject Is.

Nebraska Library Commission. April 25, 2011. 1:36

Discusses how to do a technical reading to determine what the overall topic of the material is and what the subjects should be.

<https://www.youtube.com/watch?v=tkjj4ESBpxE&t=1s>

Library of Congress Subject Headings: Lesson 5, Section 3. Assigning Subject Headings.

Nebraska Library Commission. April 25, 2011. 2:12

Describes how to find valid subject headings to describe the material being cataloged. The order of the headings is important since the first subject heading is the one on which the call number is based.

<https://www.youtube.com/watch?v=KtyUh-BH8no&t=7s>

Library of Congress Subject Headings: Lesson 5, Section 4. CIP Information.

Nebraska Library Commission. April 25, 2011. 2:25

Describes Cataloging in Publication (CIP) records and the subject headings found in those records.

<https://www.youtube.com/watch?v=BxmMxXrgCcs>

Library of Congress Subject Headings: Lesson 5, Section 5.

Things to Remember About Assigning Subject Headings.

Nebraska Library Commission. April 25, 2011. 3:01

Discusses three key points to remember when assigning subject headings to material.