

## WYLD Members Meeting

### Minutes

Casper, WY

June 14, 2013

- Frances Clymer, WYLD Members President called the meeting to order at 8:00 a.m.
- Roll call - done
- It was determined that a quorum was present.
- Marci Mock moved to approve the minutes from the 2011 annual meeting. The motion was seconded and carried.

### COMMITTEE REPORTS

Fees and Budget - the following recommendations were made to the Governing Board:

- Approve the FY13/14 WYLD budget as presented:

Expenses	\$672,138
With cost recovery @ 40%	\$268,855
- These numbers reflect an increase in expenses of \$41, 728 over the previous biennium, FYs 11 & 12. Increases came from software maintenance and staff salaries and benefits (health insurance, retirement, etc).
- Base fees remained unchanged, \$750/institution, \$375/special institution
- Of the \$268,855 cost recovery, \$28,875 comes from base fees and \$239,980 comes from the overhead fees.
- The process for determining Overhead Fees remain unchanged based on holdings as of 12/31/11 and circulation for the year ending 12/31/11. The formula (multiplier) was modified to generate a 6% increase.
- The annual Network fee per institution stayed at \$400/institution.
- In the previous biennium the Fees & Budget Committee had recommended that money in the WYLD Network's Reserves be designated for training. A good portion of those dollars remain unspent and will continue to be used for training.

Governance and By-laws - Mary Jane Jordan stated that the last time the committee did real work was in 2010. The primary change at that time was to change the name of the organization to WYLDcat Members. This committee no longer has any active members as all terms have expired. The incoming WYLDcat Member President, Jason Grubb, will be charged with appointing a new committee. Please let Jason Grubb know if you want to be on this committee. By-laws may be found at [http://will.state.wy.us/wyld/network/documents/WYLD\\_BYLA\\_WS\\_2010.pdf](http://will.state.wy.us/wyld/network/documents/WYLD_BYLA_WS_2010.pdf) and the organizational chart may be found at <http://will.state.wy.us/wyld/network/wyldorg.pdf>

Nominating – Mary Jane Jordan reported that the nominating committee has a slate of officer

s. Voting will take place during the meeting with ballots at a table in the meeting area. Regions must select their own leadership. See By-laws for details on the nominating process.

Online Quality – This committee has not been active. Many terms are expiring on this committee and volunteers are needed to serve.

Training - Edie Phillips has taken over leadership of this committee since Susan Simpson retired. They have several new members. This is an active committee that created a wiki where libraries can see lists of skills needed for training and competence on Workflows functions. The committee also developed a technology glossary. Please review and email Edie if you would like terms added, see a need for clarification or to correct errors. They updated the skills training check lists. Please let the committee know if you have suggestions. Brian Greene stated that updating the skills training checklist is an annual process and a library may want to use it in relationship to performance reviews. All their work can be found here <http://wyldtrainingcommittee.pbworks.com/w/page/5112109/FrontPage>

#### WYLD SUPPORT TEAM (WST) REPORT

SirsiDynix's Eric Keith and Jim Wilson presented Lesley Boughton, Wyoming State Librarian, with the first SirsiDynix Distinguished Service Award for her vision and partnership with the company.

Brian Greene reported that:

- WST had a challenge when the State of Wyoming decided to consolidate information technology. Marc Stratton, WYLD Systems Manager and Desiree Saunders, WYLD Systems Librarian (due to their positions' classifications) were in threat of moving out of the State Library offices. Lesley and Brian were able to demonstrate the unique nature of their positions and the requirement of an MLS. They did lose one position to state IT (Brian Erickson - Digital Initiatives and IT support), however he is still housed at the State Library.
- SirsiDynix is launching a new service that is included in our current cost of service maintenance. The SirsiDynix BLUEcloud Suite is the next step forward in library automation. It is web based and utilizes API script. BLUEcloud gives SirsiDynix Symphony libraries a complete administration, acquisition, and discovery system that harnesses the power of the cloud without sacrificing the reliability of Symphony. The BLUEcloud suite integrates effortlessly with our Symphony system. BLUEcloud sits on top of Symphony, augmenting our current system with cloud-based Staff, Marketplace, and Discovery components. Note: These products will be rolled out over the next year. Not all products mentioned will be immediately available.

- BLUEcloud Staff makes your staff workflows available anywhere, on any device, for the price of your system maintenance.
- BLUEcloud Marketplace blurs the borders between content providers and libraries, making it easy to find the resources you need and ensuring everything you buy is checked out.
- BLUEcloud Discovery takes your library to your community with powerful, facet-based searching in mobile, desktop, and social clients.
  - Will integrate a search of the WYLDCAT, databases, ebook and eaudiobooks.
  - Will allow for download right from the search list
  - Patron will not need to leave the library catalog site to search a database, find an ebook or find an eaudiobook
  - Will provide easy navigation for the public with a list of ways they can limit a search more readily accessible
  - Will offer “did you mean” for spelling errors in a search
  - Will eventually be able to offer the option for the patron to buy an item and the library receive a portion of the sales.

The WYLD Portal Committee was looking for a product that could be a one point of entry to all of the information available in our catalog, databases, ebooks, eaudiobooks, etc. They searched for an interface that emphasized awareness, maximizes discovery and ensured relevance for a range of users from elementary school students to sophisticated researchers. They have been looking since 2011 with no product adequately meeting the needs of the consortium. Our multi-type consortium has unique needs. BLUEcloud should solve this. Marc has created a generic catalog/portal model in Enterprise (a SirsiDynix product already in place). It is a content management product. Phase one will be for each WYLDcat Member library to take a look, ask questions and build an understanding of what the WST can do and what will be an individual library’s responsibility to do as the product is implemented in your setting. Phase two will add other options as the entire BLUESuite is rolled out. Marc will be sending a link that will show you some the Enterprise libraries around the country that are using this product fully. Eventually libraries will have more control over how their catalog/portal will look and will be able to change themselves.

- Site visits – WST has been on site visits to all but region 3. Due to the makeup of Region 3 it will take two site visits to incorporate the entire region. The site visits have been very successful. The WST team met one-on-one with employees to assist with issues. Portions of the WYLDcat Members budget pay for a state car and hotel. It would be possible to have a region meeting coordinated with site visits in the future.
- Changes in WYLDcat Members:

- Added:
  - F.E. Warren Air Force Base Library
  - Fremont School District #2
  - Outreach Library for the Deaf and Hard of Hearing in Casper (their parent organization is the State Department of Education).
- Dropped:
  - Western History Collection at Casper College (their records have been retained – no new ones will be added).

If anyone knows of small collections who want a presence in WYLD, please contact Brian Greene to see if they can make that happen.

- Telecommunication – There is a statewide broadband initiatives going on. They are seeking grants. It is a unified network concept for the entire state (like WIND), but more comprehensive with a public/private concept. WST is trying to make sure that libraries are included and that we can demonstrate that libraries are anchor sites for communities.
- E-rate - Brian will be more encouraging about libraries applying for e-rate. E-rate can be of help without concerns about NCIPA compliance. Brian will have a couple of webinars on E-rate in coming year. Multi-year contracts with Internet service providers are more difficult and libraries with those contracts already in place may need to wait until the next bidding process. E-rate requires an annual bid process.
- Special Project - Filament Mind was a collaboration with SirsiDynix, WYLD and Tet on County Public Library Foundation. It is a large pole with five miles of fiber-optic cables, cut into 1,000 pieces, and 44 LED illuminators. It utilizes API script that collects data every hour of all the searches made in the catalog in the previous hour from around the state. Those searches are then displayed via difference colors on the walls of the upper lobby.
- Reminder - July 15th deadline for nominations for WLA awards.

## REGIONAL COUNCIL

Jason Grubb, Chair of the Regional Council/Vice President Governing Board, stated that the Regional Council is a sleeping giant that has been awoken. Expect big things for Regional Council in the near future.

## GOVERNING BOARD

Frances Clymer, WYLDcat Members President, said the Governing Board met and discussed budget and visited with regional representatives. One great accomplishment that came out of the 2009 Strategic Planning effort was the site visits by WST. The Governing Board is recruiting for committee members. If someone is interested they are to contact Jason Grubb, WYLD

DCat Member President, 2013-2014.

## NETWORK ELECTION RESULTS

Regional council—each region will select a representative to the Regional Council

- Jason Grubb, **President** (2015) - jgrubb@sweetwaterlibraries.com
- Jill Mackey, Vice president/President elect/Chair Regional Council (2015) - crookcountylib@rangeweb.net
- Janice Grover-Roosa , Academic Library Representative (2015) - jgroverroosa@wwcc.wy.edu
- Suzan Skaar, K-12 Library Representative (2015) - SkaarS@laramie1.org
- Marci Mock, Larger Public Library Representative (2015), mmock@sheridanwyolibrary.org
- Karen Jean Funk, Smaller Public Library Representative (2015) director@washakiecountylibrary.com
- Jessi Gerdes, Special Library Representative (2015) - Jessica\_Gerdes@nps.gov
- Rebecca Steffen, Member at Large (2015) - rebecca@ccpls.org
- Lesley Boughton, WSL permanent ex-officio voting Representative - lesley.boughton@wyo.gov
- Brian Greene, WYLD Office ex-officio Representative - brian.greene@wyo.gov
- unappointed , Recorder -

## NEXT MEETING

Frances Clymer informed the members that the following committees are in need of chairs: Finance and Budget; Governance and Bylaws; and Nominating. Please let Jason Grubb know if you are interested.

2014 annual meeting - The 2010 Annual Meeting was face to face. At that point in time it was decided to have a virtual meeting every other year. This was reasonable in that a training day has been less necessary and the WST site visits have been fruitful. In 2011 a virtual meeting was conducted. In 2012 no meeting occurred. This 2013 face to face meeting was held in Casper. Discussion followed that with the BLUEcloud Suite coming a face to face meeting should be considered for 2014. Further discussion stated that Casper is central with the longest drive at 5 hours. The format of starting at noon one day and finishing at noon the next day was a positive experience for those attending. It was also stated that the having the meeting on a Thursday/Friday worked well.

Carey Hartmann moved to have the 2014 meeting in Casper using the same format as the 2013 annual meeting. Motion was seconded and carried.

Meeting was adjourned at ?

Respectfully submitted,

Carey Hartmann, Temporary Recording Secretary

## WYLD LIBRARIES FOUNDATION MEETING (WLF)

Frances Clymer called the meeting to order at 9:21 a.m.

Lesley Boughton, who had done research on the current state of WLF, provided a handout. The WYLD Network Foundation was established in 1995. In 2004 the name was changed to the Wyoming Libraries Foundation as well as restating the Articles of Incorporation and Bylaws. Public libraries have foundations, but most other libraries in the state as well as the WYLD Cat Member Group and Wyoming Library Association have no conduit for receiving grants. Further the foundation provides a mechanism for collaborative grant proposals. WLF is a 501c3 and has legal requirements and responsibilities. There have been three efforts in past three years regarding grants for libraries:

- McMurry grant that provided funding for the Crossroads Project for WLA to work through reorganization
- Walmart grant for the public library endowment that distributed funds to all public library foundations in the state.
- A conduit for donations made to the Wyoming Library Leadership Institute by retiring librarians.

For quite a while the Foundation has been in violation of the Bylaws in that all terms of the board of directors have expired. From 1995 up to now the foundation directors have nominated their own successors. So that WLF is in compliance with their By-laws, the following slate was presented for a vote:

- Bill Nelson, Chair 2013-2014 (a single year term to revitalize WLF)
- Diane Adler, Librarian, Gillette College, Northern Wyoming Community College
- Sally Hoover, Librarian, Newcastle High School
- Brenda McGinnis, Director, Lincoln County Public Library
- Barbara Oakleaf, Lander Librarian, Fremont County Library System
- Jodi Quesenell, Chief, Library Services, Sheridan VA
- Sid Stanfill, Director, Sublette County Library

There were no nominations from the floor.

Frances Clymer moved to accept the slate. The motion was seconded and carried.

The board will determine length of term for each member to create staggering.

Bill Nelson stated that he anticipates the primary tasks to be:

- Cleaning up the Bylaws
- Establishing Melanie Reedy, Wyoming State Library Business Manager, as the registered agent to file tax returns, etc.
- Setting up a successful plan to capitalize on this wonderful mechanism for receipt and disbursement of private funds to libraries and library groups within the State of Wyoming

Meeting adjourned at 9:30 a.m.

Respectfully submitted,

Carey Hartmann, Temporary Recording Secretary