

**WYLD Governing Board
Minutes
October 16, 2018**

Call meeting to order – President Mary Jayne Jordan called the meeting to order at 10:01 am.

Roll call

Members present were: Mary Jayne Jordan, Linda Herget, Paula Sabatka, Kate Mutch, Matt Swift, Cara Nett, Jamie Markus, Desiree Saunders, and Katie Rahman

Changes to Agenda

Mary Jayne asked if there were any changes or additions to the agenda. There were none.

Mary Jayne mentioned that the Member at Large position is still open, and that her understanding was that Jamie would help in the search for this position. Jamie replied that that was correct and that he was going to talk to Terri Lesley because she expressed an interest in the position. Jamie also said he would mention it at the Director's Retreat on Thursday.

Approval of September Meeting minutes

Mary Jayne asked if members had read the September meeting minutes. Mary Jayne also asked if members preferred documents being sent out in PDF or Word format. Desiree said that her preference was a Word Document, so if any amendments need to be made, she can make those changes before posting them to the website. Mary Jayne replied that she will now send documents in Word format. Mary Jayne asked if there are any corrections or additions to the September meeting minutes. There were none. Kate made a motion to approve the September meeting minutes to which Linda made the second. The September Meeting Minutes were approved without objections.

WSL Update – Jamie provided the Wyoming State Library update. He reminded committee members that the Library Director's Retreat is in Rock Springs this week, and there will be approximately 25 library directors there. He mentioned that quite a few new library directors will be there for the first time, and he will be giving a State Library and WYLD update at the retreat. Mary Jayne asked if there were any questions for Jamie. There were none.

WYLD Office Update

The WYLD Office Update was provided by Desiree. Desiree said that currently the WYLD Office is changing Enterprise to "https" hosting, and that she has received very few questions in response to her reminders about the change. She mentioned that the WYLD Office had limited options regarding the start time, so 10:00 this morning was chosen because it was the earliest time available. She mentioned that the downtime for the WYLDCat catalogs will be 15 minutes and forwarding will start when the catalogs come back up. This upgrade ensures a more secure version of WYLDCat and it does not have any effect on any other SirsiDynix services.

She mentioned that the WYLD office is still testing BLUEcloud Mobile, and that Katie noticed another small issue that the WYLD office is working on with the project manager. Currently, there is no release date for BLUEcloud Mobile. Desiree also mentioned that the WYLD office focus is currently to evaluate the status of BLUEcloud Analytics training. After the Director's Retreat, she would like to follow up with library directors to make sure library staff is comfortable with Analytics and if ending Director's Station at the end of the year is still a possibility. She mentioned that the Public Library Statistics survey will be a good test to see if Analytics is meeting library staff needs.

She mentioned that the WYLD Office has a follow-up regarding the removals of GMDs. In response to inquiries about the display of items in Enterprise, Marc made some customization changes to improve the display and that this has been made for all Enterprise profiles. She also mentioned that Bobbi is looking into what needs to be changed in the Cataloging Standards in regards to GMDs. Desiree asked if there were any questions. There were none.

President's Report — Mary Jayne mentioned that they have a new chair for the Online Quality Committee, Eric Rossborough, and that Linda has agreed to chair the ILS Product Committee. Mary Jayne mentioned that Linda sent out an email this morning to committee members. Mary Jayne asked Linda if in the email she had a Doodle poll to pick a meeting date and time. Linda said no she picked a couple of dates for members to choose from. Mary Jayne asked Desiree if she contacted Brad regarding the Host Arrangement Handbook. Jamie said he will contact staff at Casper College to see if Brad left any documentation. She mentioned again that the Member at Large position still needs to be filled, and she is looking forward to Jamie sending her some names.

Reports:

No other Governing Board members had reports.

Mary Jayne asked if November 15 for the next meeting worked for everyone. Linda moved to adjourn and Kate made a second.

The meeting was concluded at 10:19 am.

Respectfully submitted,

Katie Rahman