

WYLD Governing Board Conference Call Minutes
Thursday, May 20, 2021 @ 10:00 a.m.

1. The Zoom meeting of the WYLD Governing Board was called to order by President Kate Mutch at 10:02 a.m.

2. Roll call was taken by Jill Mackey
 - Kate Mutch, President -- present
 - Linda Herget, Vice-president -- present
 - Diane Adler, Academic Library Representative -- present
 - Ceilie Fisher, K-12 Library Representative -- present
 - Terri Lesley, Large Public Library Representative -- present
 - Sukey Hohl, Small Public Library Representative -- present
 - Sarah Marino, Special Library Representative -- present
 - Brenda Mahoney-Ayres, Member-at-Large -- absent
 - Jamie Markus, State Librarian – present
 - Desiree Saunders, WYLD Program Manager, ex-officio representative – present
 - Jill Mackey, Recorder -- present

3. Approval of Agenda: Diane made a motion to approve the agenda, Terri seconded, motion carried.

4. Approval of April meeting minutes: Terri made a motion to approve the minutes from the April meeting, Linda seconded, motion carried.

5. Jamie Markus, WSL – Reported
 - The State Library's ARPA taskforce finalized the plan to expend ARPA funds this last month. Of immediate interest to the Governing Board, they approved paying WYLD fees for all libraries – 100% of Apr-Jun fees for this year (FY21), 100% of fees for FY22, and 60% of fees for FY23. They will also refund all libraries for WYLD fees already paid this year. In addition, they will pay all OCLC fees for next year. Invoices will still be going out to all libraries so they can document what they SHOULD have paid. All paperwork for the ARPA funds has been approved by the Governor.
 - So far this year, there has been a 20% staff turnover at the State Library and he expects that to double next year. He said it's not happening all at once so everything should be OK. They do have permission to fill all current, open positions at this time.
 - The legislature will be meeting this summer to discuss the disbursement of the state ARPA funds – the State Library was asked for input and proposed 8-9 items totaling about \$15,000,000. School funding will also be up for discussion again. They will be watching the upcoming session closely.
 - He sent out the results of the UW ILS review. UW is focusing on two vendors – EBSCO Folio and Ex Libris ALMA. He is sitting in on training of the two vendors. WYLD doesn't have to go the same route, but we might want to use the same Discovery layer. He expects UW to make their decision early fall, with full implementation taking 2 years.

6. Desiree Saunders, WYLD Office – Reported

- Katie has been promoted to Marc's position. Marc will be here through mid-July, so Katie will be able to train with him one-on-one. Katie's old position has been approved to fill and the application will be up soon.
- The proxy server migration will be occurring soon. Most people won't see a difference, but libraries may need to update links on their webpage. Desiree will be sending out more information.
- We are in the queue for an Enterprise upgrade to support the CloudSource Open Access project for the colleges.
- The WYLD annual meeting schedule has been posted. Sessions will be online with Q&A – they will also be recorded for viewing later. Information regarding one-on-one meetings with WYLD office staff will be sent out.
- Bibliotheca (CloudLibrary) was turned off on Monday. The WYLD office has had numerous contacts from patrons who missed the news articles, messaging, etc. that was sent out. They will be done with the content transfer by the end of the month – 90% of the holdings will transfer into Overdrive, which was a pleasant surprise. Sarah asked about a workaround for special libraries to have access to Overdrive – Des suggested using a card at a public library. Kate said she would follow-up with her.

7. Old Business

- a. ILS Review – Kate reported there was nothing new to report regarding the ILS review. Jamie will discuss the review at the WYLD annual business meeting. Directors will be reminded to review it before the meeting.

- b. Use of emails/physical addresses for newsletters/library information –

Sukey moved that “No patron contact information can be exported from the integrated library system for communication or marketing purposes without the permission of the State Librarian.” Sarah seconded, motion carried.

Jamie also recommends an ad-hoc committee over the next year to look at patron privacy, making sure that we are current with laws that might have changed, and also a review & update of the WYLD card policy.

- c. Ad hoc nominating committee update

- i. Linda reported that Sarah has agreed to serve another term on the Governing Board.
- ii. Linda and Terri have reached out to several individuals about the VP position, but no firm responses as yet. The biggest issue preventing people from stepping up is the 4-year commitment.
- iii. Kate also sent out a call for nominations with no response.
- iv. Kate suggested it was time to combine representatives for K-12 and special libraries, plus have an additional at-large member. The pool of people for K-12 and special libraries is each so small it's difficult to come up with representatives.
- v. The ballot will go out next Wednesday, with voting to close June 1.

8. New business

- a. WYLD Staff

- i. Discussion was held on how to recognize Marc Stratton's retirement. A motion was made by Linda to purchase a \$100 gift card plus a Hawaiian shirt to be presented by Kate in person at the business

meeting. Terri seconded, motion carried. Kate and Linda are looking at shirts and adding personal embroidery of “WYLD Man”.

9. Governing board members – reports/issues

a. President –

- i. Working on agenda for annual business meeting (to include ILS review, election, bylaws change, patron information, and ARPA update)
- ii. Training committee met this morning
- iii. ILS Products committee has met recently
- iv. Online quality committee is inactive and will be a topic of discussion.
- v. Reported that if/when the bylaws change passes there will be a brief time during the switch when one region will have 2 reps and one region will have no reps.

b. Vice President— Linda

- i. The ILS Products committee met to discuss their annual report for the WYLD business meeting.
- ii. Open Access resources were discussed.
- iii. Talked about the migration from CloudLibrary and patron response.

a. Academic—Diane reported that they took a look at Overdrive and are excited about the magazine access and how it will help their curriculum.

b. K-12— Ceilie – connection had dropped so no report.

c. Large Public—Terri had nothing to report

d. Small Public—Sukey reported there was a western Wyoming library director’s mini-retreat a couple of weeks ago, the first in-person meeting for some time. There have been positive reactions to the magazines in Overdrive.

e. Special—Sarah had nothing major to report. They are starting to consider opening up to the general public instead of only by appointment. The payment of WYLD fees by ARPA funds is most appreciated. Their funding is cobbled together right now due to budget cuts.

f. At Large— Brenda was absent and sent no report.

10. Date of next meeting is June 17, 2021 at 10 a.m. Linda will be in charge as the new WYLD president. Kate wished her well.

11. Kate adjourned the meeting at 10:45 a.m.

Respectfully submitted,
Jill Mackey, Recorder