

Subfield z in call numbers (WYLD Technote 003)

Valid use of subfield z

Subfield z separates the base call number from the part of the call number that is unique to that particular item. Therefore subfield z (|z) in the call number should be used only for the analytical portion of the call number (volume, part, number, year, etc.).

Examples: 031 ENCYCLOPEDIA|zV. 27 914.15 FODOR'S|z2010

It is the combination of subfield z in the call number and the classification scheme that enables the system to sort and display multi-part call numbers in consecutive numerical order. However, not all classification schemes will enable the system to sort correctly. The ASIS classification scheme does not sort correctly when used with the call number subfield z.

If entering a set of volumes, such as an encyclopedia, the classification scheme must be the same for all volumes. If a single volume is entered with a classification scheme that differs from that used for all the other volumes, that single volume will likely not sort in consecutive order with the others.

Spacing and punctuation must also be consistent within the subfield z in order to ensure correct consecutive sorting. See the Technote on *Abbreviations for call numbers* for further information on abbreviations, spacing, and punctuation. In WYLD CAT, these inconsistencies make the placing of hold requests more difficult since the volumes don't appear consecutively thus leading users to believe that specific volumes may not be owned.

Example of correct sorting of subfield z:

Workflows call number display for World Book encyclopedia, 2010:



WYLD CAT Place Hold display for World Book encyclopedia, 2010:

Request item

Title: The World Book encyclopedia.
Author: World Book, Inc.

Library Card:

PIN:

Expiration date:

You must select the Volume(s) you need.

- V. 1 (Natrona Co. Public Library, Laramie Co. Library - Cheyenne)
- V. 2 (Natrona Co. Public Library, Laramie Co. Library - Cheyenne)
- V. 3 (Natrona Co. Public Library, Laramie Co. Library - Cheyenne)
- V. 4 (Natrona Co. Public Library, Laramie Co. Library - Cheyenne)
- V. 5 (Natrona Co. Public Library, Laramie Co. Library - Cheyenne)
- V. 6 (Natrona Co. Public Library, Laramie Co. Library - Cheyenne)
- V. 7 (Natrona Co. Public Library, Laramie Co. Library - Cheyenne)

Note: If all libraries use the same abbreviations, spacing, and punctuation in the subfield z, the Place Hold request screen would have the desired display shown above.

Example of incorrect sorting of subfield z because of inconsistent spacing:

Workflows call number display for Compton's by Britannica, 2006:

- R 031 C65C V. 24
- R 031 C65C V. 25
- R 031 C65C V. 26
- R 031 C65C V.01
- R 031 C65C V.02
- 031 COMP V. 12 - S
- 031 COMP V.1 - S
- 031 COMP V.2 - S
- 031 COMP V.3 - S
- 031 COMP V.4 - S
- 031 COMP V.5 - S
- 031 COMP V.6 - S
- 031 COMP V.7 - S
- 031 COMP V.8 - S
- 031 COMP V.9 - S
- 031 COMP V.10 - S
- 031 COMP V.11 - S
- 031 COMP V.13 - S
- 031 COMP V.14 - S

Note: some holdings entered with a space after volume (the preferred format) and some entered with no space after the volume which results in those volumes sorting out of order

Note: inclusion of zero before the single digit volume numbers will prevent this library's volumes from sorting with other library's entries in the Request screen of WYLD CAT

Note: the inconsistent creation of an additional space before the call number in the last set of entries

Invalid use of subfield z

Some item records in WYLD have information in the call number subfield z that is not appropriate for that subfield. Use the subfield z of the call number only for enumeration.

Example of subfield z with inappropriate information:

Workflows call number display for *Falling through the net*:

Call number information	
Call number:	INTERNET ZSEE 856 FIELD IN MARC RECORD

Example of subfield z incorrectly used for series designation:

Subfield z is sometimes used incorrectly to designate series numbering in the call number on titles that are part of a series but do not have specific volumes or parts associated with the individual title. For example, Stephen King's title *The Dark Tower* has a series entry indicating this title is volume 7 of the series with that same name. A library might include the volume 7 numbering as part of its call number even though this record is for only a single title.

The dark tower / King, Stephen, 1947-				
Control	Bibliographic	MARC Holdings	Call Number/Item	Bound
+  K 58 DT NO. 7		Call number information		
+  FICTION KING,		Call number:		
+  FICTION KING,		K 58 DT ZNO. 7		

The use of subfield z as demonstrated above results in the WYLCAT request window displayed below:

Title: The dark tower / Stephen King ; illustrated by Michael Whelan.
Author: King, Stephen, 1947-

Library Card:

PIN:

Expiration date: 8/23/2010

You must select the Volume(s) you need.

(Laramie Co. Library - Cheyenne, Laramie Co. Library - Burns, Laramie Co. Library - Pine Bluffs, Albany Co. Public Library, Natrona Co. Public Library, Natrona Co. - Edgerton Branch, Natrona Co. - Mills Branch, Uinta Co. Library, Washakie Co. Library, Niobrara Co. Library, Big Horn Co. Library, Goshen Co. Library, Fremont Co. - Riverton Branch, Sheridan Co. Fulmer Public Library, Sheridan Co. - Tongue River Branch, Teton Co. Library, Lincoln Co. - LaBarge Branch, Sheridan VA Medical Center, Lincoln Co. - Star Valley Branch, Lincoln Co. Library, Uinta Co. - Lyman Branch, Uinta Co. - Mtn View Branch, Lincoln Co. - Cokeville Branch, Sheridan Co. - Story Branch, Carbon Co. Library System, Park Co. Library, Park Co. - Powell Branch Library, Sweetwater Co. - White Mtn Library, Sweetwater Co. - Rock Springs Library, Sweetwater Co. Library - Green River, Big Horn Co. - Lovell Branch, Campbell Co. Public Library, Sweetwater Co. - Farson Branch, Sweetwater Co. - Granger Branch, Sweetwater Co. - Reliance Branch, Sweetwater Co. - Superior Branch, Sweetwater Co. - Wamsutter Branch, Hot Springs Co. Library, Converse Co. Library, Washakie Co. - Ten Sleep Branch, Fremont Co. - Dubois Branch, Big Horn Co. - Greybull Branch, Crook Co. Library, Johnson Co. Library, Crook Co. - Moorcroft Branch, Converse Co. - Glenrock Branch, Weston Co. - Upton Branch, Platte Co. Library, Platte Co. - Guernsey Branch Library, Sublette Co. - Big Piney Branch, Carbon Co. - Saratoga Branch, Laramie Co. Library - Bookmobile, Lincoln Co. - Thayne Branch Library, Lincoln Co. - Alpine Branch, Weston Co. Library, Sublette Co. Library)

NO. 7 (Johnson Co. - Kaycee Branch)

This is not a correct use of the subfield z in the call number because this record itself does not contain multiple parts. If this subfield z is created on a call number after holds have been placed on the title, the system is unable to correctly process holds for this title.

Example of subfield z used incorrectly to designate a copy number:

If subfield z of the call number is incorrectly used to designate a copy number instead of volume information, a copy level hold can not be placed on other copies of that title because each copy has a separate call number record. See TechNote: *Transfer Barcode from one call number to another call number on the same record* for details on correcting this problem.

Example of copy number entered in subfield z:

Workflows call number display for Complete book of pastry:

-Call number information-

Call number: 641.8 CLA|ZC.2

WYLD CAT Place Hold display for Complete book of pastry

Request item

Title: The complete book of pastry, sweet and savory / Bernard Clayton Stoerrle.

Author: Clayton, Bernard.

Library Card:

PIN:

Expiration date: 

You must select the Volume(s) you need.

(Sweetwater Co. - Rock Springs Library, Carbon Co. Elk Mtn Branch)

C.2 (Sheridan Co. - Tongue River Branch)

In WYLD CAT, hold requests can not be placed against specific volumes or parts of a title if the subfield z has been used incorrectly or hasn't been used at all when it should have been. If a library has used only one call number for all its volumes of an encyclopedia, all the volumes will appear as copies under that single call number. This makes it impossible for a patron to place a hold against a specific volume number of that encyclopedia set.

Example of volumes entered as copies of a single call number:

Workflows call number display of World Book Encyclopedia, 2002:

-  **REF 2002 - CRKSD-HUBR**
-  **39092057865497 - 1 - BOOK - REFERENCE**
-  **39092057865539 - 2 - BOOK - REFERENCE**
-  **39092057865463 - 3 - BOOK - REFERENCE**
-  **39092057865364 - 4 - BOOK - REFERENCE**
-  **39092057865570 - 5 - BOOK - REFERENCE**
-  **39092057865596 - 6 - BOOK - REFERENCE**
-  **39092057865471 - 7 - BOOK - REFERENCE**
-  **39092057865414 - 8 - BOOK - REFERENCE**
-  **39092057865505 - 9 - BOOK - REFERENCE**
-  **39092057865489 - 10 - BOOK - REFERENCE**
-  **39092057865430 - 11 - BOOK - REFERENCE**
-  **39092057865315 - 12 - BOOK - REFERENCE**
-  **39092057865455 - 13 - BOOK - REFERENCE**
-  **39092057865323 - 14 - BOOK - REFERENCE**
-  **39092057865448 - 15 - BOOK - REFERENCE**

WYLD CAT Place Hold display for World Book Encyclopedia, 2002:

Title: The world book encyclopedia.
Author: World Book, Inc.

Library Card:

PIN:

Expiration date: 

You must select the Volume(s) you need.

- (Sublette Co. - Big Piney Branch, Crook Co. SD1 - Hulett School Library)
- SPECIAL CENSUS ED. (Sweetwater Co. - White Mtn Library, Campbell Co. Public Library, Crook Co. SD1 - Moorcroft Elem School)
- V. 1 (Sweetwater Co. - White Mtn Library, Campbell Co. Public Library, Crook Co. SD1 - Moorcroft Elem School, Albany Co. - Centennial Branch, Northwest College - Hinckley Library, Laramie Co. Library - Cheyenne)
- V. 2 (Sweetwater Co. - White Mtn Library, Campbell Co. Public Library, Crook Co. SD1 - Moorcroft Elem School, Albany Co. - Centennial Branch, Northwest College - Hinckley Library)

In the example above, holds could not be placed on individual volumes in this multi-volume set on a single record for the libraries listed with the first check box because there is no volume associated with their call numbers.

While clean-up of invalid subfield z information can be labor intensive in some instances, it is highly encouraged as doing so will greatly benefit both the WYLD CAT user and library staff alike.