

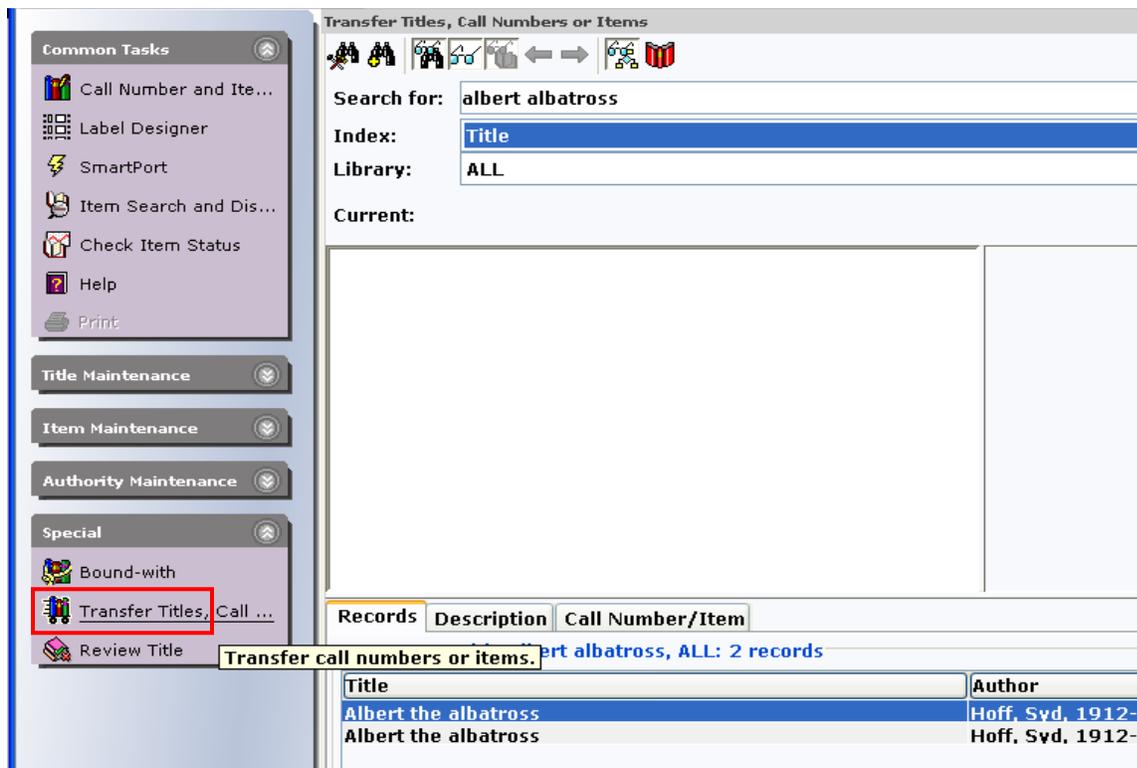
WYLD TECHNOTES: JavaClient / Cataloging / 2009

Transfer all Holdings from One Bibliographic Record to Another

****Note:** Currently libraries can transfer holdings and “merge” bibliographic records only if that library is the only library with holdings on the bibliographic record that is to be deleted. If other libraries have barcodes attached to the record being deleted (the record that is placed in the “Tree” first), the system will respond with an “Unsuccessful Transfer” message in the “Results” screen that displays at the end of the transfer process. The Unsuccessful Transfer message will indicate that the library making the transfer is not qualified to perform that operation. Additionally, because of a flaw in this process, the system also adds auto-generated barcodes to the holdings of the other libraries also linked to the record being transferred. The random addition of dummy barcodes to other libraries holdings is undesirable behavior so be sure your library is the only library with holdings on the record being merged.

Instructions for merging all holdings from one bibliographic record to another, as in the case of duplicate bib records.

1) Retrieve records using the Transfer Wizard found in the grouping of Special wizards in the Cataloging Toolbar. The titles will display in the lower third of the screen.



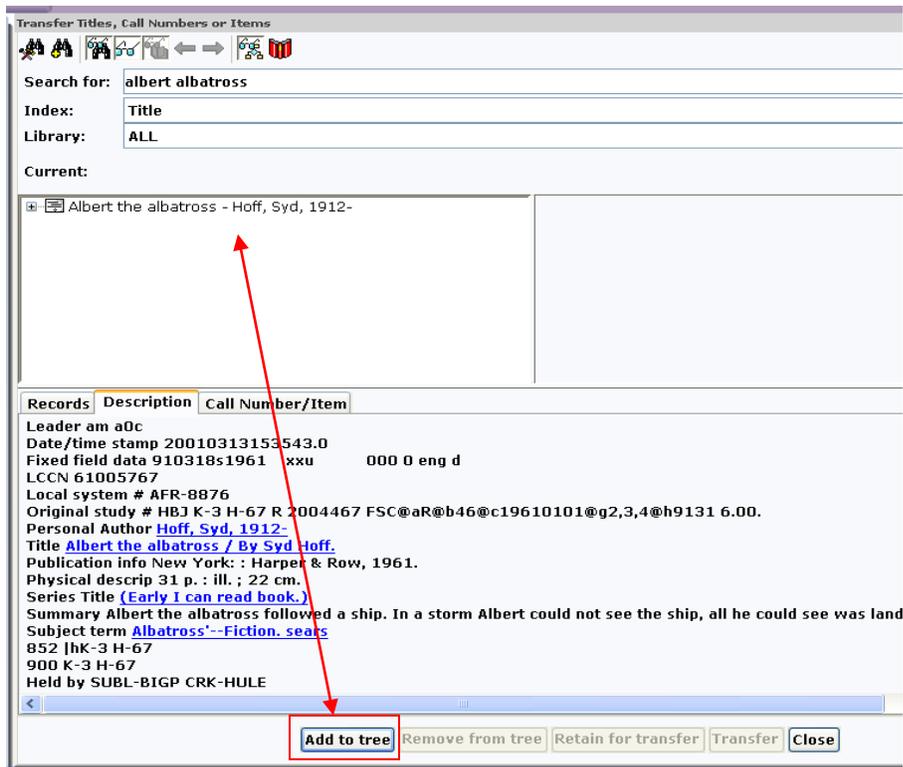
The Records tab displays the title entries as shown above.

Click on the Description tab to see the bibliographic description of the highlighted record.

Click on the Call Number/Item tab to see the call numbers and barcodes linked to that highlighted record.

Each record retrieved may be viewed in the manner described above to verify duplicate record match and to evaluate which record to retain.

2) Click on the record being transferred. This is the record that will be deleted automatically when all the barcodes on it are transferred to another bibliographic record.



3) Click on Add to Tree button. The selected record will be entered into the "Tree" in the center left portion of the screen.

4) Click on that title just added to the tree to move it to the section on the right.

Albert the albatross - Hoff, Syd, 1912- → Personal Author [Hoff, Syd, 1912-](#)
Title [Albert the albatross / By Syd Hoff.](#)
Publication info New York: : Harper & Row, 1961

Records Description Call Number/Item

Leader am a0c
Date/time stamp 20010313153543.0
Fixed field data 910318s1961 xxu 000 0 eng d
LCCN 61005767
Local system # AFR-8876
Original study # HBJ K-3 H-67 R 2004467 FSC@aR@b46@c19610101@g2,3,4@h9131 6.00.
Personal Author [Hoff, Syd, 1912-](#)
Title [Albert the albatross / By Syd Hoff.](#)
Publication info New York: : Harper & Row, 1961.
Physical descrip 31 p. : ill. ; 22 cm.
Series Title ([Early I can read book.](#))
Summary Albert the albatross followed a ship. In a storm Albert could not see the ship, all he could see was land. Th
Subject term [Albatross'--Fiction. sears](#)
852 |hk-3 H-67
900 K-3 H-67
Held by SUBL-BIGP CRK-HULE

Add to tree Remove from tree **Retain for transfer** Transfer Close

5) Click Retain for Transfer button.

6) Retrieve title which will be kept. If it's on a hitlist, highlight that title from the bottom of the screen.

Albert the albatross - Hoff, Syd, 1912-
Albert the albatross - Hoff, Syd, 1912- → New title added

Personal Author [Hoff, Syd, 1912-](#)
Title [Albert the albatross / story and pictures by Syd Hoff.](#)
Publication info New York : Harper & Row, c1961.

Records Description Call Number/Item

KEYWORD Title albert albatross, ALL: 2 records

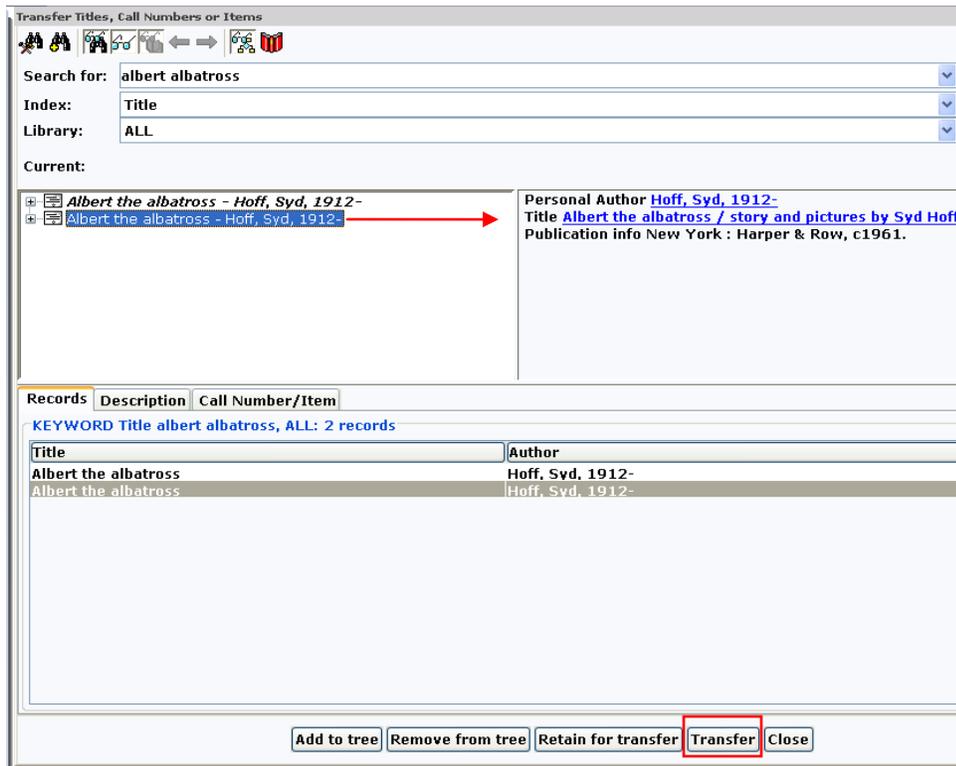
Title	Author
Albert the albatross	Hoff, Syd, 1912-
Albert the albatross	Hoff, Syd, 1912-

Title from hitlist.
View description to confirm selection

Add to tree Remove from tree Retain for transfer Transfer Close

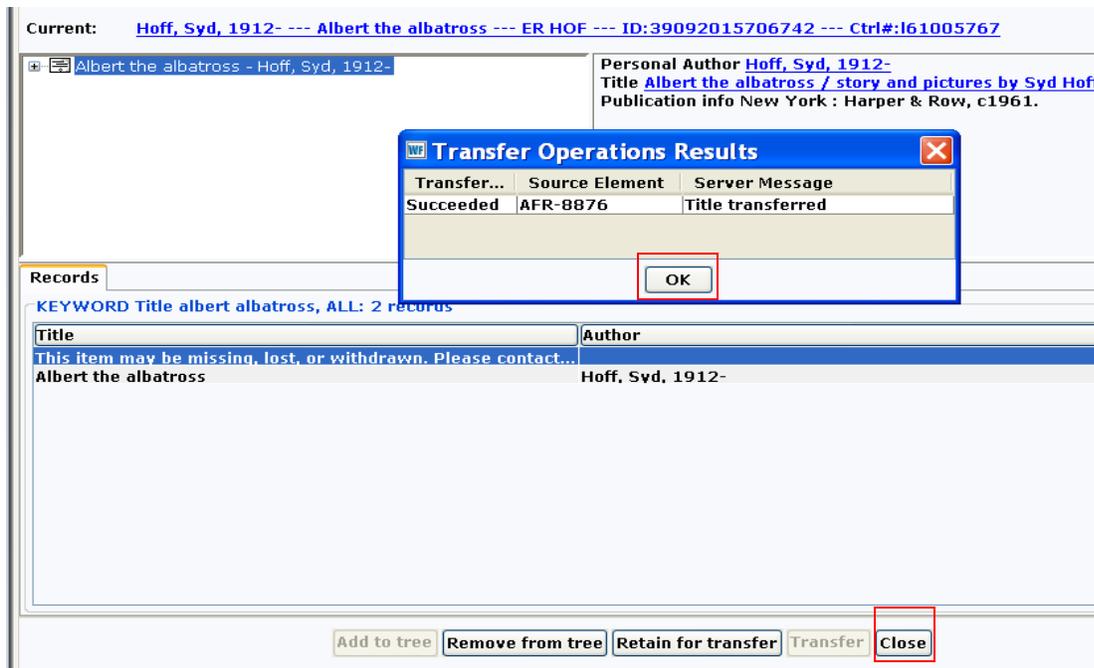
7) Click Add to Tree button to add new selection to tree on the left center portion of the screen.

8) Click on new title just added in tree to move it to the section on the right.



9) Click on Transfer button.

10) After clicking Transfer button, "Transfer Operations Results" window will appear with notification status of transfer.



11) Click OK button in "Results" window to close that window.

12) Click Close button to leave the Transfer Wizard if finished or if the process was unsuccessful. The "Results" window will report an unsuccessful transfer.