

The GMD

The Anglo-American Cataloguing Rules, 2nd ed., 2002 revision provided for the use of a general material designation (GMD) for large print items (Rule 1.1C1). Most large print records in WYLD include this large print GMD.

The addition of this large print designation enables users to find the large print items more easily because the GMD appears as part of the title hit list.

Because of the added benefit for patrons, the Online Quality Committee requests that all technicians take part in ensuring that this GMD is included in all large print records.

How to Add or Edit the GMD

The GMD for all material follows the title proper (subfields |a, |n, |p) in the 245 tag. The subfield delimiter, the vertical bar, is created by depressing the shift key and then the \ key which is usually found directly above the <enter> key of the keyboard. The delimiter is followed immediately by the character that is the subfield code...in these cases, it is the letter **n** or **p**. Note: subfield **a**, typically the first subfield in a tag, is unlabeled in WYLD records.

1. The GMD for large print items appears in this form: |h[text (large print)]

Be sure to include the square brackets! Also pay attention to correct spacing and punctuation as this impacts how items appear on hit lists. There is no space before or after the subfield h.

Example: 245 Walking wounded|h[text (large print)] /c...

In Symphony software, the space is naturally created when the subfield delimiter and subfield code (|h) drop out of the WYLD CAT and Workflows displays. This is true for other subfield codes as well so in these examples there is no space after the /c... but there is a space before the slash / as shown here.

2. If there is a subtitle (subfield b), the GMD goes before it.

Example: 245 Medusa Jones|h[text (large print)] :|ba novel /cRoss....

3. If there are numbered or named section subfields related to the title proper (subfields n or p), the GMD follows those subfields.

Example: 245 Chronicles.|nVol. 2,|pSupplement|h[text (large print)] /c....

Example: 245 Lord of the rings.|pThe two towers|h[text (large print)] :|ba novel /cJ.R.R....

Example: 245 Women's murder club.|nVol.7|h[text (large print)] /cJames....

Fixed Field, 300, and 650 tags

In addition to adding the GMD to these records, there are several other areas that need to be enhanced or edited.

Enhancing the Encoding Level, the 300 tag, the 600 tag

Fixed field - Encoding Level

If you are updating existing large print records and the encoding level in the fixed field is an eight (for a CIP record), change the value to a blank. The encoding level is the fourth element of the first line in the fixed field. Highlight the "8" and use the Delete key to remove it.

Example: Enc_Lv: 8 becomes Enc_Lv:

REMINDER: If you are working with a CIP record (encoding level 8), be sure that you have updated the 300 tag before you leave the record. (See [TechNote 29](#) on *CIP record enhancement* for details.)

Fixed field - Repr

In the first element of the fourth line of the fixed field, the REPR (reproduction) code should be a "d" for large print items. **Please add this element (without the quotation marks.)**

Example: Repr: becomes Repr:d

300 tag: If it is not already there, include the large print designation as part of subfield "a" (the first, unlabeled subfield.) It follows the pagination for text, not pagination for plates.

Example: 300 245 p. (large print) ;|c24 cm.

Example: 300 xiv, 245 p. (large print) :|bill. ;|c24 cm.

Example: 300 iv, 245 p. (large print), [8] p. of plates :|bcol. ill. ;|c24 cm.

Example: 300 iv, 245 p. (large print), [16] leaves of plates :|bill. ;|c24 cm.

650 tag: Include a subject heading indicating that the item is large print.

Example: 650 0; Large type books.

PLEASE NOTE: The correct form, according to [Library of Congress Subject Headings](#), really is large **type** not large *print*. Also, **this is not a 655 genre heading in the WYLD authority file.**