

**Wyoming School Library Survey**

For questions where you do not have the data or do not wish to answer, please mark the "unavailable" checkbox or use "NA" in the dropdown (where available). Please direct questions to Thomas Ivie at the Wyoming State Library, 307-777-6330 or thomas.ivie@wyo.gov.

**PLEASE NOTE**

SOME FIELDS ARE LOCKED by the Wyoming State Library. You WILL NOT be able to alter calculated fields or Wyoming Dept. of Education data.

**SURVEY CONTACT INFORMATION**

This should be the name and contact information for the person filling out the survey.

1Contact name	
2Job Title	
3Email	
4Do you have a library media endorsement?	No
5Do you supervise libraries in multiple schools?	No
6Do you oversee all schools in your district?	No

**DIRECTORY INFORMATION**

7School Name	
8Mailing Address	
9Physical address (if different)	
10City	
11Zip (5-digit)	
12Phone (307-XXX-XXXX)	

**WDE DATA**

This data is obtained from the Wyoming Department of Education. Other than grades served, this information CANNOT BE CHANGED. It is provided for your information only. If you alter grades served, due to a merger or other issue, your enrollment will be recalculated.

13School District	
14Lowest K-12 grade served	9
15Highest K-12 grade served	12
16Enrollment	92,337
17Library Media Specialist (LIM) FTE	94.22
18Library Media Aide (LMA) FTE	172.12
19Computer Network Technician (CNT) FTE	26.53
20Total FTE	292.87
21Library Media Specialist staffing at district level	

**SCHOOL LIBRARY**

Please enter an answer for this and all following questions. However, if your school only has classroom libraries, or is a one-room school, please respond "no" to this question on whether your school has a library, then contact Thomas Ivie at [thomas.ivie@wyo.gov](mailto:thomas.ivie@wyo.gov) or 307-777-6330.

27Does your school have a library?	Yes
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**Does your library have:**

28An organized collection of information resources that is available to all students.	Yes
29Paid staff assigned to it?	Yes
30Designated facilities?	Yes
31An established schedule where it is available to students, teachers and administrators?	Yes

**Hours Open**

32How many hours is the school library open for student use during an average or typical week?	38.14
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**Is the library regularly open**

33Before the school day?	Yes
34After the school day?	No

**CIRCULATION**

35What was the total circulation for the first semester of the current school year	545,308
361st semester (July 1 - Dec. 31) circulation per student	5.9

**STUDENT VISITS: In an average or typical WEEK**

Either average over the year or semester, or determine a weekly estimate by counting visits during a typical week that does not have holidays, interrupting events or excessive absences due to illness. Estimates are acceptable.

37How many classrooms visit the library? (Count number of groups, not individuals)	1,702
38How many total students participate in these classroom visits? (Count individuals, not groups)	28,952
39Average students per classroom	17.0
40How many students visit the library independently, either individually or in groups, but NOT as part of a classroom?	17,609
41Total weekly student visits (independent visits + Individuals in classrooms)	46,561
42Average weekly visits per student enrolled	0.5

**COLLECTIONS**

43What is the average copyright date for books in your Technology (Applied Sciences) collection, Dewey range 6xx?	
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**How many of the following types of items do you have in your collection?**

44Print materials (books, bound periodical volumes)	1,197,654
45Print items per student	13.0
46Audio and Video	22,062
47Current print serial subscriptions (magazines, newspapers)	1,274

**PROFESSIONAL ENVIRONMENT**

52Which of the following best describes the type of scheduling for classes in this school library?	
53In a typical or average week, how many hours does a teacher-librarian deliver formal instruction to a group?	10.55
54Does the school or district provide support to attend training opportunities outside the district?	

**On what committees do library staff participate?**

55Curriculum	
56Technology	
57School Improvement	
58Parent-Teacher Organization	

**Does the school library have advisory committees?**

59Faculty/Administration Advisory Committee	
60Student Advisory Committee	
61Student serving on faculty/administration committee?	

**Does this school have the following policy resources:**

62A library policies and procedures manual?	
63Regularly scheduled policy review and revision?	
64Internet/Network acceptable use policy?	
65Collection development/materials selection policy?	
66Policy for challenges to library holdings?	
67Policy for copyright?	
68Resource sharing and interlibrary loan policy?	

**BUDGET**

48Does your library rely on grants, fund raising or book donations to maintain its collection?	
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**For the current school year, what is the amount budgeted for your library's collection for:**

49PRINT materials, including books and periodical subscriptions?	523,395
50NON-PRINT -- all other information sources including A-V and databases.	102,714
51What is your TOTAL collection budget?	660,480

**ELECTRONIC RESOURCES**

69Does your school issue every student a laptop or tablet?	
70How many student computer workstations are in your library?	1,623
71Does the library lend laptops or tablets for student use outside of the library?	

**Does your school have**

72A website?	
73A web page specifically for your library?	
74A link on the school website to WYLDCat? ( <a href="http://wyld.state.wy.us">http://wyld.state.wy.us</a> )	
75A link on the school website to GoWYLD? ( <a href="http://gowyld.net">http://gowyld.net</a> )	

**Database access**

Please include only electronic resources that provide access to information sources that are purchased at the local level. Do not include your school's integrated library system, Accelerated Reader or tools such as bibliography generators. Do not include the GoWYLD databases provided by the state.

76Does your school or district purchase electronic resources (databases) in addition to what is available through GoWyld.net?	
77Do students have access to these locally purchased databases (not GoWYLD) remotely from home?	

**COMMENTS**

78(Optional) Please provide any comments you may have	
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**Deleted items**