

Wyoming School Library Survey

For questions where you do not have the data or do not wish to answer, please mark the "unavailable" checkbox or use "NA" in the dropdown (where available). Please direct questions to Paige Bredekamp at the Wyoming State Library, 307-777-6331 or paige.bredenkamp@wyo.gov.

PLEASE NOTE

SOME FIELDS ARE LOCKED by the Wyoming State Library. You WILL NOT be able to alter calculated fields or Wyoming Dept. of Education data.

SURVEY CONTACT INFORMATION

This should be the name and contact information for the person filling out the survey.

1Contact name	
2Job Title	
3Email	
4Do you have a library media endorsement?	
5Do you supervise libraries in multiple schools?	
6Do you oversee all schools in your district?	

DIRECTORY INFORMATION

7School Name	
8Mailing Address	
9Physical address (if different)	
10City	
11Zip (5-digit)	
12Phone (307-XXX-XXXX)	

WDE DATA

This data is obtained from the Wyoming Department of Education. Other than grades served, this information CANNOT BE CHANGED. It is provided for your information only. If you alter grades served, due to a merger or other issue, your enrollment will be recalculated.

13School District	
14Lowest K-12 grade served	
15Highest K-12 grade served	
16Enrollment	
17Library Media Specialist (LIM) FTE	
18Library Media Aide (LMA) FTE	
19Computer Network Technician (CNT) FTE	
20Total FTE	
21Library Media Specialist staffing at district level	

SCHOOL LIBRARY

Please enter an answer for this and all following questions. However, if your school only has classroom libraries, or is a one-room school, please respond "no" to this question on whether your school has a library, then contact Thomas Ivie at thomas.ivie@wyo.gov or 307-777-6330.

27Does your school have a library?	
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Does your library have:

28An organized collection of information resources that is available to all students.	
29Paid staff assigned to it?	
30Designated facilities?	
31An established schedule where it is available to students, teachers and administrators?	

Hours Open

32How many hours is the school library open for student use during an average or typical week?	
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Is the library regularly open

33Before the school day?	
34After the school day?	

CIRCULATION

35What was the total circulation for the first semester of the current school year	
361st semester (July 1 - Dec. 31) circulation per student	

STUDENT VISITS: In an average or typical WEEK

Either average over the year or semester, or determine a weekly estimate by counting visits during a typical week that does not have holidays, interrupting events or excessive absences due to illness. Estimates are acceptable.

37How many classrooms visit the library? (Count number of groups, not individuals)	
38How many total students participate in these classroom visits? (Count individuals, not groups)	
39Average students per classroom	
40How many students visit the library independently, either individually or in groups, but NOT as part of a classroom?	
42Average weekly visits per student enrolled	
41Total weekly student visits (independent visits + Individuals in classrooms)	

COLLECTIONS

43What is the average copyright date for books in your Technology (Applied Sciences) collection, Dewey range 6xx?	
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How many of the following types of items do you have in your collection?

44Print materials (books, bound periodical volumes)	
45Print items per student	
46Audio and Video	
47Current print serial subscriptions (magazines, newspapers)	

BUDGET

48 Does your library rely on grants, fund raising or book donations to maintain its collection?	
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For the current school year, what is the amount budgeted for your library's collection for:

49 PRINT materials, including books and periodical subscriptions?	
50 NON-PRINT -- all other information sources including A-V and databases.	
51 What is your TOTAL collection budget?	

PROFESSIONAL ENVIRONMENT

52 Which of the following best describes the type of scheduling for classes in this school library?	
53 In a typical or average week, how many hours does a teacher-librarian deliver formal instruction to a group?	
54 Does the school or district provide support to attend training opportunities outside the district?	

On what committees do library staff participate?

55 Curriculum	
56 Technology	
57 School Improvement	
58 Parent-Teacher Organization	

Does the school library have advisory committees?

59 Faculty/Administration Advisory Committee	
60 Student Advisory Committee	
61 Student serving on faculty/administration committee?	

Does this school have the following policy resources:

62A library policies and procedures manual?	
63Regularly scheduled policy review and revision?	
64Internet/Network acceptable use policy?	
65Collection development/materials selection policy?	
66Policy for challenges to library holdings?	
67Policy for copyright?	
68Resource sharing and interlibrary loan policy?	

ELECTRONIC RESOURCES

69Does your school issue every student a laptop or tablet?	
70How many student computer workstations are in your library?	
71Does the library lend laptops or tablets for student use outside of the library?	

Does your school have

72A website?	
73A web page specifically for your library?	
74A link on the school website to WYLDCat? (http://wyld.state.wy.us)	
75A link on the school website to GoWYLD? (http://gowyld.net)	

Database access

Please include only electronic resources that provide access to information sources that are purchased at the local level. Do not include your school's integrated library system, Accelerated Reader or tools such as bibliography generators. Do not include the GoWYLD databases provided by the state.

76Does your school or district purchase electronic resources (databases) in addition to what is available through GoWyld.net?	
77Do students have access to these locally purchased databases (not GoWYLD) remotely from home?	

COMMENTS

78(Optional) Please provide any comments you may have	
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