

## **WYLD Network Annual Meeting Minutes**

**June 4, 2021**

Via Zoom conferencing

The 2021 WYLD Network Annual meeting was called to order at 9:03 a.m. by President Kate Mutch.

Kate called for a roll call of delegates to determine the quorum of member libraries present. Jill Mackey conducted a roll call of delegates and declared there was a quorum of member libraries present (41 member libraries – 22 present, 19 absent):

Casper College – Michelle Boule Smith (proxy for Katrina Brown)  
Central Wyoming College Library – Kristy Hardtke  
Eastern Wyoming College Library – Casey Debus  
Laramie County Community College – Meghan Kelly  
Northwest College – Nancy Miller  
Sheridan College – Michelle Boule Smith  
Western Wyoming College Library – NO  
Carbon County School District – NO  
Crook County Schools – NO  
Fremont County School District, Dubois School – NO  
Newcastle High School – Richard Landreth (proxy for Maggie Unterseher)  
Albany County Public Libraries – Bailey Murray (proxy for Rachel Crocker)  
Big Horn County Libraries – NO  
Campbell County Public Libraries – Terri Lesley  
Carbon County Public Libraries – Jacob Mickelsen  
Converse County Libraries – NO  
Crook County Public Libraries – Jill Mackey  
Fremont County Libraries – Anita Marple  
Goshen County Library – NO  
Hot Springs County Library – NO  
Johnson County Library – NO  
Laramie County Library System – Jeff Collins (proxy for Carey Hartmann)  
Lincoln County Library System – Richard Landreth  
Natrona County Library System – Lisa Scroggins  
Niobrara County Library System – NO  
Park County Libraries – NO  
Platte County Library System – NO  
Sheridan County Library System – Cameron Duff  
Sublette County Libraries – Michelle Humber (proxy for Sukey Hohl)  
Sweetwater Public Libraries – NO  
Teton County Public Libraries – Estella Terrazas (proxy for Deb Adams)  
Uinta County Public Libraries – NO  
Washakie County Public Libraries – Karen Funk  
Weston County Library System – Brenda Mahoney-Ayres  
McCracken Research Library – NO  
National Museum of Wildlife Art – NO  
Wyoming Services for the Deaf Library – NO

Wyoming State Archives – NO

Wyoming State Law Library – NO

Wyoming State Library – Jamie Markus

Yellowstone Research Library – Melanie Cutietta (proxy for Sarah Marino)

Kate welcomed everyone to the 2021 WYLD annual meeting by Zoom conference. She reminded everyone that today's meeting would be recorded, as well as yesterday's sessions. The recordings will be available on the WYLD website next week. She also welcomed the Wyoming State Archives as the newest member of the WYLD network and is looking forward to working with them.

Kate called for any changes to the agenda. Lisa Scroggins made a motion to accept the agenda, Cameron Duff seconded, the motion was approved.

The minutes from the 2020 annual meeting have been posted on the WYLD website at <https://library.wyo.gov/wyld/network/annual/>. Lisa Scroggins made a motion to approve the minutes as presented, Jacob Mikelsen seconded, the motion was approved.

State Librarian Jamie Markus presented his annual report, which is posted at [https://library.wyo.gov/downloads/WYLD/annual/2021\\_State\\_Librarian\\_WYLD\\_Report.pdf](https://library.wyo.gov/downloads/WYLD/annual/2021_State_Librarian_WYLD_Report.pdf):

- Jamie reiterated that the recordings from the Annual meeting would be available early next week. He was pleased with how things went with yesterday's sessions, with few technical issues.
- The ARPA taskforce made their final decision on the disbursement of the ARPA funds, with the majority going to WYLD-supported projects, WYLD fees for FY21 through FY 23, and OCLC fees for FY22. Information on refunds will be coming out in the coming weeks. The full list is on the State Library website and has been sent out to all directors.
- Teton County Library System will have a new library director next month. Kip Roberson starts July 6 – he comes from a public library background.
- The state library has had a 20% turnover in staff since the beginning of the year. Katie Rahman will be replacing Marc Stratton. They have advertised to fill her position, hopefully in early July. He anticipates another 30% in turnover by the end of 2022, mostly retirements – however, there is not much upward mobility at the state library and the younger staff members looking to move upward have to move on.
- The State library is coming up on another 5-year evaluation. They have contracted with Carson Block to conduct the evaluation. All WYLD members will be asked to fill out the survey and there will be a focus group this fall to look at the state library's use of federal funds.

Kate thanked the WYLD support team for all their hard work this year, especially in light of the pandemic and staff turnover. She called on Marc Stratton to congratulate him on his retirement and recognize his service over the last 33 years. On behalf of all Wyoming libraries, he was presented with a gift card and a Hawaiian shirt inscribed with "WYLDMAN".

Desiree Saunders presented the annual report for the WYLD Support Team, available at [https://library.wyo.gov/downloads/WYLD/WYLD\\_Office\\_Report\\_2021.pdf](https://library.wyo.gov/downloads/WYLD/WYLD_Office_Report_2021.pdf):

- The WYLD office is experiencing staffing changes with Marc's retirement, Katie's moving into his position, and someone new to fill Katie's position. They were able to double-fill that position for a couple of months so Katie and Marc could work directly together.
- Desiree asked everybody to try out the FreshDesk portal and knowledge base.
- Yesterday they were able to show some fun and interesting upgrades and plugins to Enterprise. Katie showed the "click and collect" feature in WYLDcat Mobile (for curbside pickup) – please let Katie know if you're interested in setting that up.
- Desiree has sent out a reminder message about the EZproxy update – please take note if you have links on your website that will need to be updated.
- Stay tuned for more information about the CloudSource Open Access project that the colleges will be doing.
- They are waiting on a small update to Enterprise that will make the Bento Box friendlier on small devices. This is a service that was requested using our credits, but it needs more updating before we give it a try.

#### Governing Board President:

- Kate acknowledged each member of the Governing Board for the past year and thanked them all for serving.
- She reported that the annual reports for each committee are online:
  - ILS Products committee, chaired by Linda Herget --  
[https://library.wyo.gov/downloads/WYLD/ilsproducts/2021\\_report.pdf](https://library.wyo.gov/downloads/WYLD/ilsproducts/2021_report.pdf)
  - Training committee, chaired by Lorene Peterson --  
<https://library.wyo.gov/downloads/WYLD/trainingcommittee/2021AnnualReportTraining.pdf>
  - Online Quality committee, which is still in need of a chair --  
<https://library.wyo.gov/downloads/WYLD/qualitycommittee/OQCReport2021.pdf>
- The ad hoc Nominating Committee consisted of Linda Herget and Terri Lesley. The Governing Board took action to allow for a call for nominations via email and that voting would be held electronically. The voting was held May 26, 2021 through June 2, 2021. The ad hoc Nominating Committee was released with a thank you.
- Kate presented the results of the network election:
  - Vice President (2-year term as VP, then 2-year term as President) : Cara Nett, Laramie County Library System
  - Special library representative (2-year term) : Sarah Marino, Yellowstone Research Library
  - K-12 library representative (2-year term) : Maggie Unterseher, Newcastle High School
- Kate again welcomed the Wyoming State Archives as the newest member of the WYLD network.
- Kate thanked Linda Herget for representing the Governing Board on the State Library's ARPA taskforce.
- In addition to the four WYLD staff, Cara Nett, Linda Herget, and Kate Mutch attended the COSUGI online conference.
- A major discussion this year was about exporting patron information for marketing purposes. The decision made was that "No patron contact information can be exported from the integrated library system for communication or marketing purposes without the permission of

the State Librarian.” Kate’s recommendation to incoming president Linda Herget is that a committee be formed to look at patron privacy changes that might need to be made.

- She reported that incoming president Linda Herget has several other things to tackle in the upcoming year:
  - Updating the bylaws to include a method for voting electronically
  - Merging the K-12 and Special representatives into one position – it is difficult to come up with representatives since they each have a small number of members and their schedules are more restrictive.
- Kate’s annual report is on the website at <https://library.wyo.gov/downloads/WYLD/gov-board/2021PresidentsReport.pdf>

#### Old Business – ILS Review:

Jamie reported that Carson Block did an excellent job with the ILS Review – He has sent out the results of the review, which is full of outstanding information. Bottom line, we have issues with the current system – mainly due to two things:

- Need to increase findability of items for patrons. The current discovery layer doesn’t handle things such as misspellings in searching very well. The WYLD team is working with SirsiDynix to improve this issue.
- The processes for holds and interlibrary loans. They take too many steps and are overly cumbersome.

The Governing Board has put a pause on future action right now to see what the University of Wyoming does with their review. They are 2/3 of the way through their process and have already decided to look at 2 products:

- OpenSource Folio, which is still under development and is not robust enough at this time for the needs of our WYLD system. Colorado libraries are looking at Folio, as well as another mixed-type consortium
- ExLibris Alma

The Governing Board also put pause to the discussion because of the budget situation right now. They don’t want to move forward until funding is better known for this year, as well as year. They will keep everyone informed as to the University’s decision, which will affect the Governing Board’s decision. He did reiterate that there are plenty of opportunities in our current system to make items more findable, though not a perfect solution. The results of the ILS review will be put up on the annual meeting website.

Kate reported that Carey Hartmann had commented that the patron privacy committee was a great idea. She has a trustee who is an attorney who might serve on the committee. The State Library will take any new patron policy and run it by the Attorney General. Jamie said there are lots of options and no new answers as yet, but we do need to move forward with the issue.

#### New business – Bylaws change:

- At the February 2021 WYLD governing board meeting, the board discussed composition of the standing committees. The board voted to recommend the following change to the ILS Products Committee, so that all 3 committees are represented in the same way.
- Proposed change to WYLD Network Bylaws, beginning on page 4:
  - In Section “P. COMMITTEES”, it states “As far as possible, committee members shall come from all types of agencies and from the six regions of the state...”

- In Section “3. ILS PRODUCTS COMMITTEE”, it states “Composition: A representative from each type of library appointed by the President and a representative, appointed by the State Library, from the WSL.”
- Proposed change to delete this sentence and replace with “Composition: A representative from each region appointed by the President and a representative, appointed by the State Librarian, from the WSL.”
- Discussion points:
  - It’s difficult to find K-12 representatives. K-12 representatives who work at a school that is a WYLD member is a small pool of people. Their schedules make it difficult for them to attend meetings.
  - Recommend change to the ILS products committee composition to be the same as the other two committees – by regions rather than library type.
  - Paragraph P mentions using the regions for committee members. So as written, the committee make-up should be a combination of region and library types, which is difficult to achieve.
  - The consistency of types of representatives would be easier to manage.

Linda Herget made a motion to approve the bylaws change, seconded by Terri Lesley.

- Jeff Collins proposed one minor change which would not affect the structure of the committees.
- Under Composition in Section P under 2 (TRAINING COMMITTEE) and 3 (ILS PRODUCTS COMMITTEE), strike out “A representative” at the beginning of the sentence and change to read, "In addition to representatives as defined in paragraph P above, a representative will be appointed by the State Librarian from WSL."
- Linda and Terri concurred with the change, no more discussion. Kate called for a vote and all approved.

Kate asked if there was any new business or announcements. There were none.

Linda made a presentation to Kate, thanking her for her 2 years of service as Governing Board president. She thanked her for all she has done for the Governing Board and for Wyoming Libraries – she is a great role model.

Kate thanked Linda Herget for stepping up as WYLD Governing Board president. She also thanked all the members and gave her parting advice, “If you’re asked, NEVER say no!” She then passed the “virtual” gavel over to Linda.

The meeting was adjourned at 9:44 a.m.

Respectfully submitted,  
 Jill Mackey  
 Recording Secretary