

WYLD Network Annual Meeting - June 1-2, 2023 Casper College, University Center

**Schedule - Thursday - June 1st**

**Thursday Morning** Room U322

**8:30 - 9:00 - Check-in / Registration**

**9:00 - 10:15 - Welcome & General Updates**

**10:15 - 10:35 - BREAK**

**10:35 - 11:45 - Technical Services, Interlibrary Loan, and Aspen Updates**

**12:00 - 1:00 - LUNCH - University Center Food Court**

**1:00 - 5:00 - Training Presentations** (Descriptions below)

Room	1:00 - 1:55	2:00 - 2:50	2:50 - 3:00	3:00 - 3 :55	4:00 - 4:50
U322	ILL Q&A		BREAK		WorldShare ILL
U318	Cataloging Workshop/Items*	Cataloging Workshop/Bibs*	BREAK		Serials Cleanup Workshop*
U415	Intro to Aspen	Aspen Admin	BREAK	Aspen Admin (repeat)	
U416		Analytics Update	BREAK	Database cleanup	Database cleanup (repeat)

\*For the best experience, please bring your own laptop for the cataloging and serials workshops. If you are unable to bring a laptop, we will have a limited number of them available through Casper College.

**Friday - June 2nd**

**8:30 - 11:00 - Business Meeting** U322

**8:30am - Q&A time with WYLD Office Staff & Katelyn, Genesis, and Savanah** U318

## THURSDAY TRAINING SESSIONS

### **1:00pm - 1:55pm**

#### **Cataloging Workshop: Item Clean-Up (Shantry) U318**

Briefly learn how to clean up your library's items, and spend the rest of the session getting started. We'll be looking at item types, home locations, item categories, call numbers, and class schemes. Shantry will answer questions and help you along the way. If possible, please bring a laptop that already has the WorkFlows cataloging wizard properties correctly set up. Laptops will be provided for those who aren't able to bring their own, but properties will need to be adjusted before you start cleaning up your items.

#### **Introduction to Aspen: The Basics (Cori & Des) U415**

In this session Cori will cover the basics of the new Online Public Access Catalog, Aspen and how to get the most out of all of the Aspen features. This will include searching, my account features and settings, general catalog navigation, basic list creation, and more. Feel free to come with any Aspen questions you may have.

#### **ILL Q&A Hangout (Abby & Katelyn) U322**

This session will be an opportunity to workshop issues related to VDX and WorldShare. Bring your questions! Some common issues will be addressed, but the majority of the time will be reserved to work on troubleshooting ILL problems that libraries are currently experiencing.

### **2:00pm - 2:50pm**

#### **Cataloging Workshop: Bibliographic Record Clean-Up (Shantry) U318**

Briefly learn how to clean up your library's bibliographic records, and spend the rest of the session getting started. We'll be looking at vendor records and catalog formats. Shantry will answer questions and help you along the way. If possible, please bring a laptop that already has the WorkFlows cataloging wizard properties correctly set up. Laptops will be provided for those who aren't able to bring their own, but properties will need to be adjusted before you start cleaning up your records.

#### **Advanced Aspen: Admin level training (Cori) U415**

In this session Cori will cover many of the advanced features that are available to administrators for Aspen. This will include browse categories, placards, web builder, themes, collection spotlights, and more. Feel free to come with any Aspen questions you may have.

#### **BLUEcloud Analytics Update (Katie) U416**

Learn about features, dossiers, and reports that have been added to Analytics in the last year. Time will be set aside towards the end of the session to answer any Analytics questions.

### **2:50pm - 3:00pm BREAK**

**3:00pm - 3:55**

**Advanced Aspen: Admin level training - repeat (Cori) U415**

In this session Cori will cover many of the advanced features that are available to administrators for Aspen. This will include browse categories, placards, web builder, themes, collection spotlights, and more. Feel free to come with any Aspen questions you may have.

**Database Cleanup (Katie) U416**

Learn how to manage old, lost, missing, long overdue, in-transit, and discarded items that are still hanging around in the database through reports in WorkFlows and Analytics.

**4:00pm - 4:55pm**

**WorldShare ILL (Abby & Katelyn) U322**

An introductory session on how to use WorldShare. Emphasis will be placed on when it is appropriate to use WorldShare instead of VDX, as well as how to use functions that are unique to WorldShare. We will also discuss a few tips and resources. The remainder of the session will be reserved for Q & A.

**Serials Workshop: Serials Clean-Up (Shantry) U318**

Briefly learn how to clean up your library's serials, and spend the rest of the session getting started. We'll be looking at serial control records and MARC holdings records. Shantry will answer questions and help you along the way. If possible, please bring a laptop that already has the WorkFlows cataloging and serial wizard properties correctly set up. Laptops will be provided for those who aren't able to bring their own, but properties will need to be adjusted before you start cleaning up your serials.

**Database Cleanup - repeat (Katie) U416**

Learn how to manage old, lost, missing, long overdue, in-transit, and discarded items that are still hanging around in the database through reports in WorkFlows and Analytics.