

WYLD Network Annual Meeting - May 27<sup>th</sup> & 28<sup>th</sup>, 2026  
Sheridan College, Sheridan

All meetings in the Whitney Building - [Campus Map](#).

Lunch menu - BBQ chicken buffet with macaroni & cheese, tossed salad, and apple crisp.

Join us for continental breakfast in the [Kooi Library](#) on Thursday morning.

**Wednesday - May 27th**

**8:30 - 9:00** - Check-in **Whitney Atrium**

**9:00 - 12:00** - General Updates - **Whitney Building W153**

**12:00 - 1:00** - Lunch in the **Thorne-Rider Campus Center (TRCC)**.

**1:00 - 5:00** - Training & Networking Sessions (locations & descriptions below)

**Thursday - May 28th**

**7:30 - 8:30** - Coffee & Continental Breakfast - **Kooi Library**

**8:30 - 9:30** - Training Sessions - **Whitney Building** (locations & descriptions below)

**9:45 - 11:00** - WYLD Network Business Meeting - Voting Delegates **W153**

**9:45** - Q&A / follow up time with WYLD Office Staff (concurrent with business meeting) **W203**

Wednesday Afternoon Breakout Sessions:

Room	Track	1:00 - 1:50	2:00 - 2:50		3:00 - 3 :50	4:00 - 4:50
<b>W153</b>	ILL	ILL Best Practices & Reports (Shaylee, Des)	WorldShare ILL (Shaylee)	BREAK		ILL Meet-up
<b>W203</b>	Tech Services	Original Cataloging Templates (Cat Comm)	SmartPort Essentials (Cat Comm)	BREAK	Resources for new catalogers (Steph)	Technical Services Meet-up
<b>W210</b>	Symphony	Collection Maintenance in Symphony (Nick, KJ)	Patron maintenance in Symphony (Nick, KJ)	BREAK	Analytics Sharing session (Nick)	Circulation Meet-up
<b>W202</b>	Admin	Let's Talk About It: The Issues Keeping Library Leaders Up at Night.	Let's Talk About It: The Issues Keeping Library Leaders Up at Night. (continued)	BREAK		Directors' Meet-up
<b>W207</b>	Overdrive & Aspen		Overdrive Marketplace - Basics (Elizabeth & Kate)	BREAK	Aspen Working Group (KJ, Des)	Overdrive Marketplace -Advanced (Elizabeth & Kate)

**Thursday May 28**

**8:30 - 9:30 Training Sessions (3)**

**9:45 - 11:00** - WYLD Network Business Meeting - Voting Delegates **W153**

**9:45 - 11:00** - Ask WYLD - follow up time with WYLD Office Staff (concurrent with business meeting) **W203**

Room	8:30 - 9:30	9:45 - 11:00
<b>W153</b>	Aspen Update & Tips	WYLD Network Business Meeting
<b>W203</b>	ILL Troubleshooting	Ask WYLD
<b>W210</b>	Cataloging Help - Drop In	
<b>W207</b>	One on one with Nick	

### WEDNESDAY Afternoon Sessions - Details

#### 1:00pm - 1:55pm

##### **ILL - Best Practices & Reports** (Shaylee & Des)

**W153**

Review ILL-related reports and best practices when using reports for effective ILL management.

##### **Original Cataloging Templates** (Cataloging Committee)

**W203**

Review the cataloging templates created by the WYLD Cataloging Committee which are designed to help catalogers add items that need original cataloging. If possible, attendees should bring laptops and a book to be originally cataloged.

##### **Collection Maintenance in Symphony: Building an Automated Pipeline** (Nick & KJ)

**W210**

We will cover a real-life schedule for automating collection maintenance in Symphony using five core scheduled reports: Assumed Lost, Long Overdue, Convert DISCARD, Set DISCARD, and Remove DISCARD. Attendees will learn how to assess their current collection maintenance situation, configure personalized reports, and implement an item lifecycle process that keeps your system current without prematurely discarding items.

##### **Let's Talk About It: The Issues Keeping Library Leaders Up at Night**

**W202**

Wyoming libraries may be small, but the challenges are anything but. From state-level legislation to community expectations, Wyoming libraries are navigating a rapidly evolving landscape. This facilitated discussion focuses on the issues most affecting our libraries right now. Come ready to exchange ideas, strategies, and support with colleagues who understand your context.

#### 2:00pm - 2:50pm

##### **WorldShare ILL Review** (Shaylee)

**W153**

Review and gain helpful tips and tricks for navigating WorldShare ILL. Time will be reserved for Q & A.

##### **SmartPort Essentials** (Cataloging Committee)

**W203**

This session will cover multiple topics related to using SmartPort to import bibliographic records into the WYLD database. We'll begin with a brief review of the SmartPort property settings and ways to search. Then we'll dig into what to look for when choosing a record, edits to make before saving a record in WorkFlows, and what you need to know about overlaying a record.

**Patron Maintenance in Symphony: Keeping Your Database Clean** (Nick & KJ)

**W210**

In this hour, we will discuss strategies for managing patron records in Symphony. We will walk through batch purging of inactive patrons, removing individual patron records, identifying juvenile patrons who have aged into adult status, and how to use BLUEcloud Analytics for better patron management.

**Let's Talk About It: The Issues Keeping Library Leaders Up at Night (continued from 1pm)**

**W202**

Wyoming libraries may be small, but the challenges are anything but. From state-level legislation to community expectations, Wyoming libraries are navigating a rapidly evolving landscape. This facilitated discussion focuses on the issues most affecting our libraries right now. Come ready to exchange ideas, strategies, and support with colleagues who understand your context.

**Overdrive Marketplace - Basics** (Kate Mutch & Elizabeth Albin)

**W207**

We will talk about how to use the lending models to stretch your budget, how to set up your patron interest manager and smart lists, managing pre-order titles, and more. Plus, a Q&A time!

**3:00pm - 3:55pm**

**Resources for New Catalogers** (Steph)

**W203**

Are you newer to cataloging? Me, too! Join me to discuss helpful cataloging resources, techniques, and FAQs. Bring any questions and insights you've learned on your cataloging journey.

**BLUEcloud Analytics: Tips and Tricks** (Nick)

**W210**

This session covers practical BLUEcloud Analytics features that can make everyday report work faster and more efficient. Topics include how to manage screen real estate with display toggles, manipulating the report grid, using the History List for quick report access, and saving customized layouts with Personal Views.

**Aspen Working Group** (KJ)

**W207**

Come meet the Aspen Working Group! In this hour we'll talk about who we are and what we're doing. We'll also discuss the newest releases and upgrades.

**4:00pm - 4:55pm**

**Technical Services Meet-up**

**W203**

**Circulation & ILL Meet-up**

**W210**

**ILL Meet-up**

**W153**

**Directors' Meet-up**

**W202**

**Overdrive Marketplace - Advanced** (Kate Mutch & Elizabeth Albin)

**W207**

We will talk about maintaining the statewide holds list, how to deal with expired metered access titles with holds, finding and ordering items with high interest from your own patrons, and more. Plus, a Q&A time!

## THURSDAY MORNING TRAINING SESSIONS & BUSINESS MEETING

**8:30am - 9:30am**

**Aspen Update & Tips (KJ)**

**W153**

Learn what's new with Aspen. This session will cover the newest features and updates that can make your life (and your patrons' experience) easier.

**ILL Troubleshooting (Shaylee)**

**W203**

Learn the basics of how to troubleshoot irregular ILLs.

**Cataloging Drop-in Help (Steph, Cataloging Committee)**

**W210**

This is a come-and-go session for anyone seeking cataloging guidance. Join members of the WYLD Cataloging Committee for help with all cataloging questions from introductory to advanced. Please feel free to bring in items and your laptop for original cataloging assistance.

**One on One with Nick**

**W207**

Bring your questions about WorkFlows, Analytics Reports, etc.

**9:45am - 11:00am**

**WYLD Network Business Meeting (Voting Delegates)**

**W153**

**Ask WYLD - Hang out with WYLD staff during the Business Meeting.**

**W203**