1. Welcome @ 1:01 p.m.

It was determined the following board members were present: Mary Jayne Jordan, Brad Matthies, Paula Sabatka, Jason Grubb, Karen Jean Funk, Rebecca Lehman-Schuh, Jo Otterholt, Brian Greene and Jamie Markus.

**Excused absence**: Marci Mock

2. Rebecca moved to approve the December minutes. Jamie seconded the motion, and the motion carried.

3. WSL Update—Jamie:
   a. The WLA Legislative Reception is scheduled for February 11, 2016 from 5:30 p.m. to 8:30 p.m. at the Wyoming State Library. All are encouraged to attend. Watch your email for more information about the reception.

   b. In December, the Wyoming State Library was authorized to fill the Access Manager position. This position should be filled by the first week in February. This will leave all vacant positions at the State Library filled with the exception of the State Librarian, which will be filled at some future date.

4. WYLD Update—Brian:
   a. We have the Enterprise upgrade coming up. It will begin at 8:00 a.m., Wednesday, January 27, and should be done in three to four hours. As we get closer to the upgrade, more information will be emailed.

5. Vice-President’s Report/ILS Products Committee—Mary Jane:
   a. ILS Products Committee met a few weeks back. There is nothing to report at this time.

6. President’s Report—Marci:
   a. Marci is out sick but wanted us to know she spoke with the UW faculty member who wanted to conduct a research study with the ILS Users Group. Marci decided not to have us participate in the research study because she did not feel it would benefit the ILS User’s Group.

7. New Business
   a. Legislative Reception – Rebecca had nothing more to report on the reception beyond what Jamie shared.

   b. Pages 1-4 of the Voting Delegates Handbook – Rather than reviewing the proposed changes to the document, it was decided that the document should be reviewed individually and suggested changes tracked in the Google Docs file. The suggested edits would be reviewed at the February meeting with the intent of adopting the revised document.

8. Governing board members—Reports
   a. No one had a report or issue except Brad who reported that he, Marci and Brian would be meeting shortly to discuss the June WYLD annual meeting. He should have more to report next time.

9. Next conference Call February 9, 2016 at 1 p.m. Meeting adjourned 1:20 p.m.

Respectfully submitted, Jason Grubb