

**WYLD Governing Board
Minutes
September 26, 2018**

Call meeting to order – President Mary Jayne Jordan called the meeting to order at 10:02 am.

Roll call

Member present were: Mary Jayne Jordan, Linda Herget, Paula Sabatka, Kate Mutch, Matt Swift, Valerie Maginnis, Jamie Markus, Desiree Saunders, and Katie Rahman

Changes to Agenda

Mary Jayne asked there were any changes or additions to the agenda. There were none.

Approval of July Meeting minutes

Mary Jayne asked if members had read the July meeting minutes so Desiree can get them posted. Kate made a motion to approve the July meeting minutes to which Valerie made the second. Desiree said there was one error in the name for WRDS (Water Research Data Center). It is spelled out as “WORDS” in the meeting minutes for July. Desiree asked that, if it is okay with everyone, she will take out the “O”. Mary Jayne asked if there any other corrections. Mary Jayne called a vote, and the motion passed unanimously. Mary Jayne told Desiree that the minutes may be posted as soon as the correction is made.

WSL Update – Jamie provided the Wyoming State Library update. He said that Katie will be the recorder for the WYLD Governing Board this month and next month. Also, at the upcoming Director’s Retreat in mid-October, Jamie said that he will ask library directors if they have anyone on staff who would interested in the recorder position.

Jamie said that the State Library has had ongoing discussions with the current WYLD network interlibrary loan vendor OCLC. He said that OCLC would like the WYLD network to transition to another company that they bought called Relais. He also mentioned that the State Library has had multiple calls with Relais to figure out where they are in their process, and that the earliest the WYLD network would move to this new interlibrary loan software is 2020. Jamie mentioned that the State Library has opened up discussions with other interlibrary loan providers to see their current offerings and current pricing. Currently, the State Library pays for that service, and it costs about 55,000-60,000 dollars a year. Relais will charge about the same amount with a standard percentage increase. The other vendors that the State Library has reached out to are higher by at least 30 to 50 percent. One in particular runs about 110,000 dollars a year (according to the vendor’s first quote) plus an implementation fee, etc., which is double what the State Library pays now. Jamie concluded this discussion on interlibrary loan vendors by saying that the Governing Board would meet again as plans with Relais move forward.

Jamie also said that the State Library plans to cut about 50,000 dollars from the State Library budget in the next year to 18 months. He mentioned that the State Library has some additional charges coming for the WYLD network that Desiree will talk about. Also, Learning Express Library was renewed for 3 years (the last time it was renewed) and the State Library paid for it all at once. So, as the budget rolled forward, that amount has not been in the budget. Learning Express Library costs about 35,000 dollars a year. He reiterated that over the next year the State Library will be looking to find approximately 50,000 dollars in the State Library budget, and the Shared Purchases Committee will be given this information as well as directors at the Director’s Retreat. He is confident that there will not be much impact on library services and no impact on services to the WYLD network.

Jamie said that there is a slight increase, under a million dollars, to the Library Services and Technology Act portion of the Institute of Museum and Library Services budget. Mary Jayne asked if there were any questions for Jamie. There weren't any questions.

WYLD Office Update

The WYLD Office Update was provided by Desiree. Desiree asked the Governing Board if they received the email yesterday that covers what the WYLD office has been up to since the WYLD Annual meeting. Two members mentioned that they did not receive the message. Kate mentioned that the email was sent through the director's email list. Desiree said she would forward the message to the Governing Board after the meeting. Desiree mentioned that this email provided a follow up to all of the short term, upcoming projects discussed at WYLD Annual. Desiree then provided a summary of the updates for these projects.

Regarding the password change project, Desiree reported that most libraries have asked to have their passwords changed. It is not part of the project to enforce password changes. Rather, it is a reminder for libraries that it is best practices to do so. The upgrade to Symphony was completed in July. This update includes the feature to consolidate circulation policies. For example, libraries can apply a single circ rule to multiple item type checkouts, and she mentioned that a number of libraries have taken advantage of this. Also, the authentication type for Recorded Books has been changed. As a result of this change, users have needed to add their library card to their online RB Digital account. She also mentioned that she set up a form on the WYLD network website for patrons.

Desiree said that BLUEcloud Visibility is pretty much up and running. However, the WYLD office is still waiting for better representation of BLUEcloud Central holdings in the results of the resource navigators. She mentioned that the WYLD office is hoping to see better results after the next Zepheria data load after which the WYLD office will do some testing. Also, the WYLD network will be switching to "https" for Enterprise which will put the WYLD Network in line with industry standards. This change will require that libraries use a different URL for their catalog. However, after implementation, temporarily, the former URL will be forwarded to the new URL. When the new URL is available, the WYLD office will let libraries know. She mentioned that the WYLD office will help those libraries that have created a domain name alias for their catalog for the Visibility project update that alias to the new site. She mentioned that this switch is scheduled for October 16th.

Regarding BLUEcloud Mobile, in the future, there will be a release that will provide the level of item display that is needed in consortia. She mentioned that the WYLD Office has been working with SirsiDynix on BLUEcloud Mobile since last November, but the WYLD office was not able to start testing until the spring. One of the reasons for the delay in testing is that the WYLD network needs multiple versions of the app. Katie is currently working on testing, and the WYLD office is not ready to release BLUEcloud Mobile until certain issues are resolved. Desiree said that the OCLC reclamation process is in progress, but, currently, the WYLD office does not have any information regarding the completion date for this project.

Desiree mentioned the upcoming addition of SirsiDynix Platinum Support, which will provide the WYLD office with an extra level of support. Desiree mentioned that she thinks that this is critical especially considering Marc's retirement because it will take a while to fill Marc's position and to train the new employee. Also, the addition of Platinum Support ensures that the WYLD office continues to provide a level of service that the WYLD office feels is important for WYLD users. With Platinum Support, the WYLD office has additional consulting hours annually and the benefit of a SureSailing Consultant. The WYLD office will have monthly phone calls with the SureSailing Consultant, which can be used for custom reports and Enterprise customization. In addition, the WYLD office will have a dedicated support line and priority for upgrades. Desiree asked if they were any questions. Mary Jayne asked about an email regarding an EBSCO password

update starting October 1. Desiree replied that the password change only affects those who use the EBSCO admin site.

President's Report — Mary Jayne mentioned that we are going to miss Brad and thanked Linda for serving as the new Vice President. Mary Jayne mentioned an email from Linda regarding the status of the WYLD Annual Host Arrangement Handbook that Brad was working on. Des mentioned she only has the original document, and Jamie said he will reach out to Brad regarding this handbook. Valerie announced that she is going to retire. Mary Jayne asked Valerie if she had any suggestions or volunteers for her position. Valerie discussed potential candidates for her position including Sublette County Library Director Sukie Hohl and Lincoln County Director Richard Landreth. She also mentioned that she was not sure what the board's plans are for recruitment for the director of Teton County Library. Mary Jayne then asked if the rest of the board had any suggestions and whether this position must be filled by a library director. Jamie replied that this position can be filled by anyone, and he also said that he will mention this position at the Director's Retreat next month. Mary Jayne inquired about appointing someone for this position. Jamie replied that Mary Jayne can appoint someone during the annual meeting and that this person, at later date, will face an election.

Reports:

No other Governing Board members had reports.

Mary Jayne said the WYLD Governing Board monthly meeting will be back at 10:00am on the third Thursday of the month. Jamie mentioned that, next month, this is the same day as the Director's Retreat. Mary Jane said she would create another doodle poll. Mary Jayne mentioned that there is no school at her institution on Fridays, but she is required two Fridays a month to be at school. She mentioned that this change of schedule will open up opportunities on Fridays. Mary Jayne discussed with Desiree a possible visit to Carbon County schools.

The meeting was concluded at 10:35 am.

Respectfully submitted,

Katie Rahman