

**WYLD Governing Board Conference Call minutes**  
**Thursday, April 16, 2020 @ 10:00 a.m.**

1. Call meeting to order
2. Roll call –Cara Nett
  - Present -Kate Mutch, **President** (2021) – [kmutch@natronacountylibrary.org](mailto:kmutch@natronacountylibrary.org)
  - Present –Linda Herget, **Vice-president** (2020) – [lherget@lccc.wy.edu](mailto:lherget@lccc.wy.edu)
  - Present -Diane Adler, Academic Library Representative (2020) – [dadler@sheridan.edu](mailto:dadler@sheridan.edu)
  - Absent - Ceilie Fisher, K-12 Library Representative (2021) – [cfisher@crb2.org](mailto:cfisher@crb2.org)
  - Present -Terri Lesley, Large Public Library Representative (2020) – [terri@ccpls.org](mailto:terri@ccpls.org)
  - Present -Sukey Hohl, Small Public Library Representative (2020) – [shohl@sublettecountylibrary.org](mailto:shohl@sublettecountylibrary.org)
  - Present- Sarah Marino, Special Library Representative (2021) – [sarah\\_marino@partner.nps.gov](mailto:sarah_marino@partner.nps.gov)
  - Present- Jason Grubb, Member-at-Large (2020) – [jgrubb@sweetwaterlibraries.com](mailto:jgrubb@sweetwaterlibraries.com)
  - Present- Jamie Markus, State Librarian – [jamie.markus@wyo.gov](mailto:jamie.markus@wyo.gov)
  - Present- Desiree Saunders, WYLD Program Manager, ex-officio representative – [desiree.saunders@wyo.gov](mailto:desiree.saunders@wyo.gov)
  - Present- Cara Nett—Recorder – [cnett@lclsonline.org](mailto:cnett@lclsonline.org)
3. Agenda: Changes or additions – no changes
4. Approval of February meeting minutes: Sukey moved and Terri second
5. Jamie Markus, WSL – Reported
  - a. All libraries still closed, various services being offered
  - b. State library did receive notice on Monday that the CARES provided 50 million dollars for IMLS to allocate to library response for COVID19. The first 30 million has been giving to state libraries and Wyoming state library received 52,000 after the state takes the 4% off the top we are down to 50,000 to spend on projects. Specifically requesting looking at digital inclusion efforts that would be hotspots, residents connected to internet and how to prepare for another pandemic. Jason is on committee to help figure out how to spend money. It's not a lot of money so will be limited on what we can do. As more information will pass along.
  - c. Governor released memo to look forward to budget cuts, departments are being asked to look at budgets to see where they can make cuts for the next 2 years. Don't know what this will mean for the state library.
  - d. Anticipates the state library will be required to give 4%of our federal grant to state to pay for overhead cost. About 40,000 that they will have to give up from the grant. The state library received an extra 100,000 for their allotment and already set aside 4% there were no plans to use that money.
  - e. State library working with library directors to discuss shovel ready projects that could be potential funded by COVID19 funds.
  - f. Lots of discussions on how to reopen libraries; there will be training available and as available will send out to group. Chris working with youth departments on summer reading and how it will look this summer.
  - g. Really looking at budget and see if there are things they can pay now so the hit is not as bad in the future.
6. Desiree Saunders, WYLD Office – Report

- a. Fair amount of support for libraries, potential target for opening dates is a consistently moving. Lots of requests from Katie for BCA reports. Bobbi working RDA cleanup. There are number of technotes and training lists for libraries to review. Katie will have webinar on BC mobile.
- b. Message sent to directors with options to change search limits in Enterprise to surface digital content.
- c. March statistics, eaudio and ebook is up.
- d. New databases in GoWyld – various vendors offering free things, so updating regularly. Hoping to hear from Ancestry that they will offer free access past this month, but haven't heard anything yet.
- e. Lots of positive response to renew library cards online.
- f. Sirsi Dynix customers working together; will have conference call to see how they can help on the other side of this as libraries open back up.

## 7. Old Business

ILS Review Discussion – contract with Carson Block for \$16,000 for phase 1 of our review, needs assessment, he will talk at virtual WYLD conference about needs assessment and review, things to think about, possibly a couple handouts at our annual meeting. There will be focus group and/or survey and will then meet with directors at retreat and possibly meet at WLA. There will be 1 responder per library for the surveys. WYLD governing board agreed to give \$15,000 for the project and state library will pay for the remaining \$1,000. Final report due by end of year; should have good needs assessment.

## 8. WYLD Annual Meeting

- a. Vote to cancel onsite WYLD annual meeting done via email – did have electronic vote to approve canceling the onsite WYLD meeting. State library has access to Zoom and GoTo Meeting.
- b. Business meeting - Kate suggested having same date as we had set, with the business meeting on Friday.
- c. Training – WYLD has not discussed specifics. Need feedback on best way to handle. Could offer some recorded webinars, will review trainings that were included in survey. Not getting any guidance from the training committee. Training doesn't necessarily have to coincide with the WYLD meeting and have talked about options, possibly something at WLA. WYLD needs more information on how to deliver training. Kate will follow up with training committee and see if they can send out new survey to see what trainings are needed. Sukey suggested trainings about how to become a video director and doing things online, it's not our usual training, but given situation there may be interest. Jason suggested the business meeting is what is really needed and training is added for WYLD to justify sending staff to the meeting. Do we need to add extra training, maybe focus on what has to happen for the WYLD meeting? Do we need to have large number to participate in the meeting? There are decisions that need to be made at this meeting. Jamie wanted to roll out the ILS review at the WYLD meeting, but can't be given via video. We have struggled for years with participation; if we don't make opportunities to get people together to participate, it ends up being state library and WYLD staff making decisions. It would be helpful to get the WYLD community together. Terri said she believes getting the WYLD community together is valuable; holding the meeting via Zoom will help with everyone see each other. Jamie will brainstorm with WYLD staff on things they can do to make this happen in a virtual setting.
- d. Elections – need to happen, will tweak process and Jill Makey is helping with nomination committee.

- e. Term limit adjustment
- 9. Governing board members – reports/issues
  - a. President—Kate – COSUGI conference was canceled
  - b. Vice President— Linda – no report, question for Jamie: do you have update with the Library leadership institute? Have provided list of those selected and working to notify and plan to have institute.
  - a. Academic—Diane – we’ve been trying some live reference with Zoom and student workers doing some peer online help.
  - b. K-12— Ceilie – no report
  - c. Large Public—Terri – no report
  - d. Small Public—Sukey – no report, have any libraries considered putting plexi-glass shields? Terri is looking into it, but Jason hasn’t looked into it.
  - e. Special—Sarah – the 2 libraries at research library, have been furloughed, operations coming to a pause as of next week. Will talk to her supervisor to see if she can still attend WYLD meetings. She will keep Kate posted.
  - f. At Large— Jason – no report
- 10. Other business
- 11. Date of next Conference Call – Scheduled for May 21, 2020, suggest moving to May 7 or 14, 2020 at 10:00am – selected May 7<sup>th</sup> at 10am
- 12. Adjourn 10:46