

WYLD Governing Board Conference Call

Minutes -- Thursday, February 18, 2021

1. The Zoom meeting was called to order by President Kate Mutch at 10:01 a.m.
2. Roll call was made by Jill Mackey.
 - Kate Mutch, President -- present
 - Linda Herget, Vice-president – not present
 - Diane Adler, Academic Library Representative -- present
 - Ceilie Fisher, K-12 Library Representative – not present
 - Terri Lesley, Large Public Library Representative -- present
 - Sukey Hohl, Small Public Library Representative -- present
 - Sarah Marino, Special Library Representative -- present
 - Brenda Mahoney-Ayres, Member-at-Large -- present
 - Jamie Markus, State Librarian – present
 - Desiree Saunders, WYLD Program Manager -- present
 - Jill Mackey, Recorder -- present
3. Approval of Agenda: Kate asked to add an item under New Business – discussion on the use of email addresses in the ILS database for newsletters. Sukey made a motion to approve the agenda with Kate’s addition, Diane seconded, motion passed.
4. Approval of January meeting minutes: Jamie had a change to make to the January minutes – in the last bullet point under his report, “\$30,000 for the platform” needs to be changed to “\$115,000 for the platform.” Terri made a motion to approve the minutes with Jamie’s change, Diane seconded, motion passed.
5. Jamie Markus, WSL – Reported
 - The legislature will be working on budget next week – we will be watching the Joint Appropriations committee to see what they do. The legislature is halfway through their current schedule, with no major impacts on the state library budget as yet.
 - There is a good possibility the state library will receive about \$2 million through the next stimulus package, if approved. If so, an oversight committee will be formed to determine how the monies will be spent – the governing board will be asked for a member to represent WYLD on that board. At this point, the intent is to balance the various needs with the paperwork requirements in determining how those funds will be expended. Hopefully, we will have 18 months to spend the monies.
6. Desiree Saunders, WYLD Office – Reported
 - Working on a report to send to library directors detailing some of the things that have happened since the last WYLD Office report (for the WYLD Annual meeting).
 - The FreshDesk support portal is now live and they are trying to funnel people over to it.
 - Keeping an eye on the next Enterprise release, most likely coming in March. There will be updates to indexing, which may help with searching and retrieval complaints received in the ILS assessment. WYLD will not upgrade to the next version for several months after it is in general release.

- Working with SirsiDynix to optimize tools for Enterprise, including Bento Box display and a better way of managing records for electronic resources (e.g. Gale Virtual Reference).
- Katie has been working with an new feature in the WYLDcat Mobile app that can manage curbside pickup. It's called Click & Collect. The WYLD Office is looking for libraries interested in trying it out.
- Working on a number of database cleanup issues. They will soon be asking for a quote on the cost of deduplication in the database. This has never been done and, given how long we've been using it, there are probably plenty of duplicates. This will make the database cleaner and cataloging better, which may help with indexing and retrieval.
- The ILS review showed a disconnect between the services which are already available and knowledge about them by library staff members. They are looking for ideas on how to get that word out better.
- Looking for feedback on what types of training the governing board wants to see at the annual meeting. They also want input on whether it would be best to hold the training over 1-2 days, or spread it out over several weeks.
- UW database renewals include some new products available for statewide use. The WYLD Office will assist with getting those linked up in GoWYLD.
- Preparing for the transition from cloudLibrary to Overdrive, what it will look like for users and finalizing the timeline which depends on when official agreements are signed.

Sukey commented that our catalog is pretty clean, compared to other catalogs she has seen at other libraries and thanked the WLD office for their diligent work.

7. WYLD annual meeting

- The business meeting will be online again this year – Kate reported that it worked well last year and we probably won't be ready to meet in person yet in June.
- The meeting date was set as June 4th.
- The training sessions were discussed. Desiree said it might be better to spread the trainings out so people won't have to worry about attending sessions running concurrently.
- Kate said there will still be a General Session for everyone together to ask basic questions and talk about the ILS review results.

8. Old Business

a. ILS Review Update and discussion

- The final report on the ILS review is over 200 pages long. Kate commented that the summary is extremely helpful if you don't have time to read the entire report in depth.
- Sukey asked the question "Are we going to stick with old technology or are we going to go to Open Source?" Discussion was held regarding vendor-driven ILS vs Open Source, budgetary considerations, improvements to SirsiDynix, and other discovery layer options.
- Jamie commented that there is no reason to make the final decision regarding the ILS right now. He said we needed to take time to review the report, see what changes SirsiDynix can make to improve the ILS, explore what is available with discovery layers, and see what the University of Wyoming ends up doing with their ILS. He said one consideration is that there is not an Open Source product ready for

consortia of our type & size – the State Library can support, but does not have the funds to develop a product.

- The next step for the ILS review report is to send it out to the WYLD members.

9. New business

a. Discussion about the bylaws and Committee composition. Kate explained that this issue came up through the ILS Products Committee, it is hard to keep a K-12 representative.

- Discussion points were:
 - Recommend change to the ILS products committee composition to be the same as the other two committees- **by regions rather than library type.**
 - Paragraph P mentions using the regions for committee members. So as written, the committee make-up should be a combination of region and library types, which is difficult to achieve.
 - It's difficult to find K-12 representatives. The pool of potential members is small and their schedules make it difficult for them to attend meetings.
 - The consistency of types of representatives would be easier to manage.
- Sukey made a motion to recommend this change to the membership at the annual meeting, Jamie seconded, motion passed.

b. Use of email addresses in ILS database

- Jamie said he needed guidance on this issue. Several times a year he is asked by library directors if they can take email addresses out of the patron database to use for mailings (e.g. library newsletters). For fundraising messages, the answer is NO, but the issue is more difficult regarding use for newsletters sharing news of the library.
- Discussion was held regarding uses of the email addresses, decrease in options for getting newsletters out, opt-in versus opt-out, similar use of physical/ mailing addresses, and lack of specific policies.
- Kate directed members to talk to our libraries for their opinions and bring the results back to the next meeting in March.

10. Governing board members – reports/issues

- a. President—Kate reported she still has no chair for the Online Quality committee and needs suggestions for people to contact.
- b. Vice President— Linda was not present & sent no report.
- c. Academic – Diane reported that the community colleges are excited and appreciative about the work Jamie has done with UW re: their access to Overdrive and the opportunity to do an ACRL road show.
- d. K-12 – Ceilie had nothing to report.
- e. Large Public – Terri reported that she is excited about what the University is doing, especially related to businesses. Some of their offerings will be available to the whole state.
- f. Small Public – Sukey had nothing to report.
- g. Special – Sarah had nothing to report.
- h. At Large – Brenda had nothing to report.

11. Date of next meeting: March 18, 2021 at 10:00 a.m.
12. The meeting was adjourned at 11:01 a.m.

Respectfully submitted,
Jill Mackey, Recorder