

WYLD Governing Board Minutes  
February 15, 2024

Rachel called the meeting to order at 11:02 a.m.

Members present: Rachel Crocker, Jon Harwood, Cristine Braddy, Karen Horner, Maggie Unterseher, Abby Beaver, and Desiree Saunders.

Also present: Kate Mutch

Members absent: Kip Roberson, Lorene Heinzen, and Sarah Kuhbacher

Maggie motioned and Jon seconded to approve the agenda. Motion carried.

Cristine motioned and Karen seconded approval of the January minutes. Motion carried.

Abby reported that Travis Pollok is the new Information Services Manager. She has been watching the legislative sessions and tracking possible bills.

Des Saunders reported that there are two conferences coming up, with COSUGI is the first week of March and AspenCon the second week of March. Ten people from Wyoming will be attending COSUGI, so we will be well represented. 3 WYLD staff will be attending AspenCon. They will be out of the office the Monday after COSUGI in between the two conferences.

After the two conferences they will begin recruiting for the additional position they were able to get. That position will take over some of the ILL and resources sharing duties.

Marc Stratton is still on contract and working on special projects. They have been working with libraries who use email for Assumed Lost reports so that Message Bee can be utilized for that. There will be training at WYLD Annual Meeting on Message Bee. The switch to Message Bee has been a good opportunity for libraries to look at what they are doing with notices and in some cases make updates or changes. Rachel mentioned that Albany County Library had to do a blast to their patrons about reduction of hours and how much smoother it was with Message Bee.

Planning for the WYLD annual training will begin mid-March. They are still working on a hotel block of rooms.

Des also mentioned that there had been a question about online credit card payments and what happens if one library accepts a credit card payment on behalf of another. The WYLD Card Policy states that payments over \$5 should be sent on to the billing library. It is not an issue at this time, but in looking at the WYLD Card Policy it was noted that 2017 was the last time it was updated and that it is probably time for a review and update to the policy and address the issue as it becomes more common for libraries to accept credit card payments. Rachel will put the review/update of the WYLD Card Policy on the agenda for next month.

### **Old Business**

Conversation among members: Rachel said that Desiree's suggestion about staff using the Circ email list was a good one and she has been suggesting that to her staff. Lorene had sent a suggestion that the WLA LEAD group might be an appropriate group to

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facilitate this since they are already working on creating networks and have people interested in helping with this. There was no further discussion on the topic.

**New Business - no new business**

**Governing Board Member Reports**

President: Rachel has confirmed the location and date for WYLD Annual 2024. It will be June 13 and 14 at Casper College. She also mentioned to the directors that they are looking for a host for 2025. Rebecca from CWC offered to host. Rachel will reach out again prior to the June meeting so that a decision can be made and announced then.

Vice President: Kip – no report

Academic: Jon had nothing to report

K-12/Special: Maggie had nothing to report

Large Public: Lorene- no report

Small Public: Cristine had nothing to report.

At Large: Sara – no report

At Large: Karen had nothing to report.

The next meeting will be on March 21st at 11:00.

With no further business, Rachel adjourned the meeting at 11:25 a.m.

Respectfully submitted,  
Kate Mutch, Recorder