

WYLD Governing Board Meeting Minutes

Date: May 16, 2024

Time: 11:02 am to 11:56 am

Location: Via Zoom

Attendees:

Rachel Crocker, President (2025)

Kip Roberson, Vice-president (2025)

Jon Harwood, Academic Library Representative (2024)

Maggie Unterseher, K-12/Special Library Representative (2025)

Lorene Heinzen, Large Public Library Representative (2024)

Cristine Braddy, Small Public Library Representative (2024)

Sara Kuhbacher, Member-at-Large (2025)

Karen Horner, Member-at-Large (2024)

Abby Beaver, State Librarian

Desiree Saunders, WYLD Program Manager (ex-officio representative)

Kate Mutch, Recorder

Meeting Proceedings:

1. **Call to Order:** Rachel called the meeting to order at 11:02 am.
2. **Roll Call:** Kate conducted the roll call.
3. **Approval of Agenda:** Kip moved and Karen seconded the motion to approve the agenda with an amendment to the dates and month of minutes. Motion carried.
4. **Approval of April Meeting Minutes:** Lorene moved and Abby seconded to approve the April meeting minutes with the correction of the date of the next meeting. Motion carried.
5. **Reports:**
 - **Abby Beaver, WSL – Report:** Abby provided an update on the WYLD budget, including details on network operations and the annual SIRSI invoice. She also shared the allocation of the \$400 annual WYLD Network fee. (Details included after the minutes.)
 - **Desiree Saunders, WYLD Office – Report:** Des reported on finalizing the training schedule for the WYLD annual meeting, registration status, and hotel block details. She also mentioned new staff additions and upcoming training sessions.
6. **Old Business:**
 - Kip reported that there is someone running for every position. With the exception of Jon, all incumbents are running again: Lorene, Karen, and Cristine. Katrina Brown from Casper College is running for Academic Representative.
7. **New Business:**
 - Discussion on planning a meaningful event during the WYLD Annual meeting for directors. It was decided that Rachel, Jon, and Lisa Scroggins would discuss an informal meet-up. Des recommended sending out notifications to directors promptly.
 - Time allotted during the business meeting for discussing the Network Governance Contract.
8. **Governing Board Members' Reports/Issues:**
 - Rachel, Kip, Jon, Lorene, Cristine, Sara, and Karen had no further reports.
 - Maggie reported that Des has been working with her and Janet Kanode for a site training/visit with Newcastle High School and the Crook County Schools on August 12.

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9. Announcements:

- Rachel announced that the June meeting would be the annual meeting at WYLD Annual, with no meeting in July. The next meeting was scheduled for August 15, 2024, at 11 am.

10. Adjournment: Kip made a motion, and Karen seconded to adjourn the meeting. The motion passed.

The meeting was adjourned at 11:56 am.

Respectfully submitted by:

Kate Mutch, Recorder

Financial report detailed info:

Fund Name	Cash Balance
WYLD NETWORK - SIRSI ANNUAL CONFERENCE	\$ 12,022.85
WYLD NETWORK - MIGRATION FUND	\$ 20,392.37
WYLD NETWORK - ENHANCEMENT FUND	\$ 22,624.24
WYLD NETWORK - MEETINGS	\$ 33,076.07
WYLD NETWORK - PRINTING, POSTAGE, SUPPLIES	\$ 3,262.27
WYLD Network Training	\$ 55,847.03
Total: \$	147,224.83

Allocation of \$400 Annual network fee from each member library:

Fund Name	Cash Balance
WYLD NETWORK - SIRSI ANNUAL CONFERENCE	\$ 65.00
WYLD NETWORK - MIGRATION FUND	\$ 60.00
WYLD NETWORK - ENHANCEMENT FUND	\$ 60.00
WYLD NETWORK - MEETINGS	\$ 100.00
WYLD NETWORK - PRINTING, POSTAGE, SUPPLIES	\$ 5.00
WYLD Network Training	\$ 100.00
Total: \$	400.00