

WYLD Governing Board Meeting Minutes

Date: September 19, 2024

Location: Via Zoom

Roll Call:

Present

Rachel Crocker
Kip Roberson
Maggie Unterseher
Lorene Heinzen
Cristine Braddy
Sara Kuhbacher
Melanie Cutietta
Abby Beaver
Desiree Saunders
Kate Mutch

Absent

Katrina Brown

Rachel called the meeting to order at 11:03 am.

Lorene moved, and Kip seconded the motion to approve the agenda. Motion carried.

Kip mentioned the date on the minutes was wrong. Kip moved, and Cristine seconded the motion to approve the August meeting minutes with the correction. Motion carried.

Reports:

State Librarian:

Abby reported that 2 staff were attending the Grants to States Conference. She also announced that the 2nd round of Capital Construction grants have been awarded.

WYLD Program Manager:

Des reported that WYLD staff has been out doing site visits. They had been in Cody for in-service training on September 17th. People from Park, Big Horn, Washakie, Hot Springs, and NWC libraries attended. On the 18th, Shaylee held a morning of ILL training in Cody as well. Shantry has been getting a lot of original cataloging requests. She's been doing some cross-training with Shaylee to help out with those requests.

Des reported that she communicated our displeasure with Bywater about the Aspen outages and the timing of the server OS upgrade just before a holiday weekend. Aspen/ILL update: they are actively testing the Workflows side and it's going well. There is a hold up on Aspen's side with moving this forward. Bywater is experience internal changes with developers. The delay has been frustrating. Bywater is now looking at the ILL upgrade as a feature enhancement and falls under billable services. Des will continue to work with them to move this forward at a reasonable cost. The VDX renewal is in February, so we will be renewing it at least one more year.

Des suggested that it is time to survey the members to get feedback on Aspen as a discovery layer. A good starting point will be the questions that were asked in the survey conducted last time.

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Des reported that the WYLD office had been dealing with a couple of branch closures. One with very short notice and another library that had been closed for about a year and they hadn't been notified. They've been doing a lot of bulk record updating.

Old Business:

Ad Hoc Fee Committee: Lorene reported that they sent out information on what the 2018 committee did. Committee members include: Lorene Heinzen, Michelle Humber, Angel Mann, Rebecca Voss, and Antonia Gaona. They will be moving forward soon.

WYLD Annual 2025: The cafeteria at CWC is going to be closed during the time we were hoping to schedule WYLD annual. Becca and Rachel are looking to see if feeding the group is still going to work otherwise we will have to look at other options.

New Business:

Best Practices for Branch Closures: Rachel asked if there were best practices for closing branches that the board could help communicate with the members. Des said that the WYLD staff has a checklist they work from and the more notice the better. She also reminded the board that the governance contract states that members need to give six months' notice if they are going to leave the network.

October 2024 meeting date: The scheduled meeting date falls during the director's retreat and it was decided to skip October's meeting and hold the next meeting on November 21, 2024.

WYLD Board support for new directors: It was discussed that board members should reach out to new directors. The purpose would be to welcome them, let them know who they can reach out to, and provide information on WYLD membership benefits and responsibilities. The board will continue to work on this idea. Abby did note that the new director's orientations are all caught up.

Governing Board Members' Reports/Issues:

Rachel, Kip, Lorene, Cristine, and Mel had no further reports.

Maggie shared a link to an article about the Elk Mountain school library closure. This is the second year there have been no students.

Sara mentioned that with the capital construction grant funds Campbell County was awarded that the Wright Branch basement will be fixed. It suffers from flooding. That will enable the YA section to be moved to that space.

With no further business, Rachel adjourned the meeting at 11:57 pm.

Respectfully submitted by:

Kate Mutch, Recorder