

Online Quality Committee Zoom Meeting
January 5, 1:00 pm - 2:30 pm Mountain Time

1. Call meeting to order 1:00 pm.

a. Scribe: Susan

2. Roll call –

Chair / Region 1 – Susan Centrella (2025) – scentrella@tclib.org Present

Region 2 – Leslie Tribble (2023) – ltribble@parkcountylibrary.org Present

Region 3 – Sara Kuhbacher (2025) – sara.kuhbacher@campbellcountywy.gov Present

Region 4 – Libby Ngo (2025) – libbyngo@caspercollege.edu Present

Region 5 – Kennedy Penn-O’Toole (2022) – kpennotoole@acplwy.org Absent

Region 6 – Michelle Krmpotich (2023) mkrmpotich@sweetwaterlibraries.com Attempted/audio not working so she signed off at 1:12pm

WSL Representative – Shantry Miller – shantry.miller@wyo.gov Present

3. Sara made a motion to approve minutes from Nov. 28th mtg. Leslie seconded.

4. Discussed and reviewed edits on Cataloging Standards. (started at Appendix B from previous homework, made it through Appendix H)

5. Discuss how Aspen is affecting how things display and various cataloging practices. May need to make some changes. Changing how we catalog will change how we use BC Analytics reports as well. – Leslie/Shantry

A possible situation occurs if libraries have the same material linked differently. For instance, if one library has it linked as a fiction and another has it linked as a nonfiction, the item will display both ways. Also, if one library has it linked as YA and another has it linked as J the same thing will happen. We are all going to take some time to see how it is affecting things and if it is significant or not. Think up possible solutions. Shantry shared that it is on the state’s radar to clean up item categories, especially Item Cat 1. We may need to discuss some sort of standard for reading level and/or fiction vs. nonfiction.

6. Discuss if we should leave 386 fields in bibliographic records or delete them. – Libby

Libby shared her awareness of the 386 fields and how they are showing as “undefined” in Workflows. We discussed what those fields are: Creator/Contributor. We decided to leave them in the bibliographic records. Shantry will add a label in Workflows so they don’t show up as undefined anymore.

7. Homework –

a) Appendix I & J

b) Come with suggested resources to update the list in Appendix H

c) Keep an eye on the way things display and watch how they work. Think of potential ways to standardize Fiction/Nonfiction and/or reading level in Aspen.

Shantry shared that her goal is to go back and do the things she has on her list to do with regards to our changes.

8. **Confirm next meeting:** Monday, January 30th 1-2:30 pm. (Susan will send out a new link)
9. **Motion to adjourn meeting made by Sara, seconded by Leslie.**

Meeting adjourned.