

Online Quality Committee Zoom Meeting  
April 24, 2023 1:00 pm - 2:30 pm Mountain Time

Invite Link

<https://us02web.zoom.us/j/87091740991?pwd=bWhFaGFQS3BkclJsT3ByYXdZYVU4dz09>

**1. Call meeting to order 1:00 pm.**

a. Scribe: Susan

**2. Roll call –**

**Present** Chair / Region 1 – Susan Centrella (2025) – [scentrella@tclib.org](mailto:scentrella@tclib.org)

**Present** Region 2 – Leslie Tribble (2023) – [ltribble@parkcountylibrary.org](mailto:ltribble@parkcountylibrary.org)

**Present** Region 3 – Sara Kuhbacher (2025) – [sara.kuhbacher@campbellcountyywy.gov](mailto:sara.kuhbacher@campbellcountyywy.gov)

**Absent** Region 4 – Libby Ngo (2025) – [libbyngo@caspercollege.edu](mailto:libbyngo@caspercollege.edu)

**Present** Region 5 – Kennedy Penn-O’Toole (2022) – [kpennotoole@acplwy.org](mailto:kpennotoole@acplwy.org)

**Present** Region 6 – Michelle Krmpotich (2023) – [mkrmpotich@sweetwaterlibraries.com](mailto:mkrmpotich@sweetwaterlibraries.com)

**Present** WSL Representative – Shantry Miller – [shantry.miller@wyo.gov](mailto:shantry.miller@wyo.gov)

**3. Motion to approve minutes from April 3rd meeting.** Leslie made a motion to approve the minutes from April 3rd meeting, Michelle seconded.

**Items from previous meeting.**

- 4. Catalog Format for Wonderbooks – Which format to use?** The committee decided that the Music format should be used as the format for Wonderbooks. It is important that these records all have a 250 that indicates it is a Wonderbook for it to show clearly in Aspen. There are approximately 150 records that will need to be edited from Marc to Music format along with the fixed fields that need to be changed. Susan will compose an email to send to the tecser list regarding this decision. Shantry will run multiple lists and committee members may grab a list to help out if possible.
- 5. ISBNs for On-Order Materials - Confirm this change worked.** Leslie tested this out and it indeed works. Katie is going to update the templates for everyone and should have that done by our next meeting.
- 6. Vendor records – Decide how to address these.** There was much discussion on this item. Vendor records are too minimal and need to be overlaid. People are forgetting to go back and overlay them. If an OCLC or LC record isn’t available, libraries can choose to enhance the vendor record or create an original record. Libraries need to put their library code and the catalog key in

the 001 tag. Susan will compose an email about this to send to the tecser list as well. This will be added to a list of things to clarify in our standards the next go around.

7. **521 field with MA for mature rating in bib records – discussion needed.** This item is tabled until next meeting.
8. **Cataloging Standards.** We reviewed the final version of the Standards. Kennedy moved to approve the Standards and send them off to the Governing Board meeting for approval. Sara seconded. Shantry suggested that we try to address one third of the Standards each year going forward so it will not be such an onerous task.
9. **Annual Publications.** This topic is a follow-up from our 8/29/22 meeting. Libraries are no longer using a shared record for the annual publications. They are instead putting their items on individual records specific to the year which provides for ISBN searches and more complete information for each item. We need to go back and clean up the previous editions that are still on the serial records. Shantry will run reports for serial records for all libraries. She will share those with committee members next month to get a gauge of how big the project is. This will be on the agenda next mtg.
10. **Diacritics in call numbers. Should we do this or not?** The committee discussed using diacritics (accent marks) in our call numbers. It was decided that, even though it is possible to do this, it is not advised as it throws off how these call numbers sort for reports. Libraries can do what they want with their spine labels but the committee decided that we do not want diacritics in the call numbers in WorkFlows. Susan will include this in the email she is composing for tecser list.
11. **Whether a Technote should be created for creating a record for a video game?** Yes, we would like to have a template created to give guidance for creating records for video games. Committee members will look at their library's video game records, make a list of what stands out and we will use these lists to create the template for a technote at our next meeting.
12. **Confirm future assignments.**
  - a. Be on look out for lists of bib records which need to be changed from Marc to Music format and subsequent fixed fields that need addressing.
  - b. Look at your library's video game records, make a list of what stands out and we will use these lists to create the template for a technote at our next meeting.
13. **Confirm next meeting.** Next meeting will be on Monday May 22<sup>nd</sup> at 1:00 pm-2:30 pm.
14. **Kennedy made a motion to adjourn the meeting and Leslie seconded.**

**Meeting adjourned at 2:18 pm.**