

Meeting minutes  
February 29, 2024 1:00 pm - 2:30 pm Mountain Time

**Call meeting to order 1:00 pm.**

- a. Scribe: Susan

**2. Roll call –**

Present - Chair / Region 1 – Susan Centrella (2025) – [scentrella@tclib.org](mailto:scentrella@tclib.org)  
Absent - Region 2 – Leslie Tribble (2024) – [ltribble@parkcountylibrary.org](mailto:ltribble@parkcountylibrary.org)  
Present - Region 3 – Sara Kuhbacher (2024) – [sara.kuhbacher@campbellcountywy.gov](mailto:sara.kuhbacher@campbellcountywy.gov)  
Present - Region 4 – Libby Ngo (2025) – [libbyngo@caspercollege.edu](mailto:libbyngo@caspercollege.edu)  
Present - Region 5 – Kennedy Penn-O’Toole (2026) – [kpennotoole@acplwy.org](mailto:kpennotoole@acplwy.org)  
Absent - Region 6 – Amber Newell (2026)- [anewell@sweetwaterlibraries.com](mailto:anewell@sweetwaterlibraries.com)  
Present - WSL Representative – Shantry Miller – [shantry.miller@wyo.gov](mailto:shantry.miller@wyo.gov)  
Present - Guest from Yellowstone Research Library – Mel Cutietta  
– [melanie\\_cutietta@partner.nps.gov](mailto:melanie_cutietta@partner.nps.gov)

- 3. Motion to approve minutes from January 25th meeting.** Kennedy made a motion to approve the minutes, Libby seconded.
- 4. Update on Ad Hoc Committee for Spanish Translations in Aspen.** Initial meeting was February 15<sup>th</sup>. The committee created a Google Doc to put in things that they are finding that need to be addressed. Meeting monthly.
- 5. Status report – On overlaying non-English records project.** Down to 50 records, from approximately 1500. Once these are finished we will discuss On Order records and whether we want them in English as well.
- 6. Discuss 336/337/338/340 subfield 0 in records.** After some discussion it was decided that we will get rid of the subfield |0 with URLs in them in all 3xx fields. Shantry will send an email to the tecser list.
- 7. Discuss 758 as well.** After some discussion, we decided we want these to be deleted. The WYLD office will look into how to get rid of them automatically.
- 8. Library-specific URLs.** There are more of these than previously reported. It was discovered that not all of them contain subfield z. Shantry made a little progress but has been focusing on the non-English records.
- 9. Question from region regarding subheadings:** Shantry will add homoit to the Freshdesk article under the headings to remove. Retain the fssh headings and we will add qlsp to our agenda to discuss once the Non-English records are cleaned up.

**10. Summary for Blood Pressure Kits.** It has been requested to include a summary in Spanish for this record. Shantry will ask the Ad Hoc committee to work on this translation. It will be added to the record.

**11. Ongoing work:**

- a. **Confirm audience information in 521 fields of records.**
- b. **Delete the subfield 1s that show up with urls from id.oclc.org or isni.org.**
- c. **Replacing non English records with English records.**

**12. Confirm next meeting.** We will meet on Thursday, March 28<sup>th</sup> at 1pm.

**13. Meeting adjourned at 1:48 pm.**