

Meeting minutes  
Online Quality Committee Zoom Meeting  
April 25, 2024 1:00 pm - 2:30 pm Mountain Time

**1. Call meeting to order 1:00 pm.**

a. Scribe: Susan

**2. Roll call –**

Present - Chair / Region 1 – Susan Centrella (2025) – [scentrella@tclib.org](mailto:scentrella@tclib.org)

Present - Region 2 – Leslie Tribble (2024) – [ltribble@parkcountylibrary.org](mailto:ltribble@parkcountylibrary.org)

Present - Region 3 – Sara Kuhbacher (2024) – [sara.kuhbacher@campbellcountywy.gov](mailto:sara.kuhbacher@campbellcountywy.gov)

Present - Region 4 – Libby Ngo (2025) – [libbyngo@caspercollege.edu](mailto:libbyngo@caspercollege.edu)

Present - Region 5 – Kennedy Penn-O’Toole (2026) – [kpennotoole@acplwy.org](mailto:kpennotoole@acplwy.org)

Present - Region 6 – Amber Newell (2026)- [anewell@sweetwaterlibraries.com](mailto:anewell@sweetwaterlibraries.com)

Present - WSL Representative – Shantry Miller – [shantry.miller@wyo.gov](mailto:shantry.miller@wyo.gov)

Present - Guest from Yellowstone Research Library - Mel Cutietta  
- [melanie\\_cutietta@partner.nps.gov](mailto:melanie_cutietta@partner.nps.gov)

**3. Motion to approve minutes from March 28<sup>th</sup> meeting.** Sara made a motion to approve the minutes, Libby seconded.

**4. Update on Ad Hoc Committee for Spanish Translations in Aspen.** Met Thursday, April 18<sup>th</sup>. Continued working on translations. They are working off of a Google Doc, where they are adding items that need to be fixed. The Google Doc is working out well.

**5. Status report – On overlaying non-English records project.** Amazingly close to being done with this project! 9 records left with 9 On Order records we need to make a decision about after the permanent records are finished.

**6. Library-specific URLs.** No Update.

**7. Follow up on requiring actual barcodes on linked items.** Found out the library IS putting scannable barcodes on the dvds, they are just putting them on the back of the cover art so one needs to pull the cover art out of the case to scan the barcode. A request will be made for the library to send an email regarding this to the ILL list as well as the Tecser list to make other libraries aware.

**8. MP3 Audiobooks in Aspen.** A request has been made to separate out the MP3-CDs from the CD Books so one doesn't have to Show Editions to make sure they are getting the cd book format they want since the number of discs is significantly different. Kennedy made a motion to separate out the MP3-CDs from the Audiobooks, Amber seconded.

**9. Confirm future assignments:**

- a. Library specific URLs are not done yet.
- b. Annual publications that need to be moved to specific year records.
- c. An agenda item to start the task of reviewing the first ½ of our Cataloging Standards will be added to our June meeting agenda.

**10. Confirm next meeting. Next meeting will be Thursday, May 30<sup>th</sup>.**

**11. Kennedy made a motion to adjourn the meeting, Sara seconded.**

Meeting adjourned at 1:40 pm.