

Meeting minutes
Online Quality Committee Zoom Meeting
May 30, 2024 1:00 pm - 2:30 pm Mountain Time

1. Call meeting to order 1:00pm.

Scribe: Susan

2. Roll call –

Present - Chair / Region 1 – Susan Centrella (2025) – scentrella@tclib.org

Present - Region 2 – Leslie Tribble (2024) – ltribble@parkcountylibrary.org

Absent - Region 3 – Sara Kuhbacher (2024) – sara.kuhbacher@campbellcountywy.gov

Present - Region 4 – Libby Ngo (2025) – libbyngo@caspercollege.edu

Present - Region 5 – Kennedy Penn-O'Toole (2026) – kpennotoole@acplwy.org

Present - Region 6 – Amber Newell (2026)- anewell@sweetwaterlibraries.com

Present - WSL Representative – Shantry Miller – shantry.miller@wyo.gov

Present - Guest from Yellowstone Research Library - Mel Cutietta -
melanie_cutietta@partner.nps.gov

- 3. Motion to approve minutes from April 25th meeting.** Amber made a motion to approve the minutes, Libby seconded.
- 4. Update on Ad Hoc Committee for Spanish Translations in Aspen.** Met on May 9th, 2024. Continued going through translations.
- 5. Status report – On overlaying non-English records project.** End of the project, now we need to decide on On Order records. Those present felt that we can wait until we get the actual item in hand before editing the bib record. Sara not present so we are going to wait to hear from her.
- 6. Library-specific URLs.** – No Update.
- 7. Update on MP3 Audiobooks in Aspen.** Has this separation happened? Yes this has happened, see Sense and Sensibility for example.
- 8. What format to use for Tonies?** After discussion, Kennedy made a motion to use a VM record for the box and a MUSIC record for the characters. Leslie seconded the motion.
- 9. Discussed Subject headings – diverse/inclusive question.** Three options we think we have however Shantry is going to ask Aspen what is possible.
1. Leave current terms in Workflows (translate in Aspen)
 2. Leave current terms in Workflows, also add new term as a local heading.
 3. Replace the authorized term with the new term, create a local authority record so it authorizes.

We all agreed that whatever we decide on, it needs to be a clear policy and procedure. Susan will set up a Google spreadsheet in Excel and share with everyone so we can start to identify those

headings we would like to review. There will be space as well to make notes as to policies other libraries have used as well as helpful websites.

10. Confirm future assignments. Populate the Google spreadsheet with subject headings and/or helpful websites.

11. Confirm next meeting. June 27th at 1:00 pm.

12. Adjourn Meeting. Kennedy made a motion to adjourn the meeting, Amber seconded.

Meeting adjourned at 2:06 pm.