

Meeting minutes  
Online Quality Committee Zoom Meeting  
June 27, 2024 1:00 pm - 2:30 pm Mountain Time

**1. Call meeting to order 1:00pm.**

Scribe: Susan

**2. Roll call –**

Present - Chair / Region 1 – Susan Centrella (2025) – [scentrella@tclib.org](mailto:scentrella@tclib.org)  
Present - Region 2 – Leslie Tribble (2024) – [ltribble@parkcountylibrary.org](mailto:ltribble@parkcountylibrary.org)  
Present - Region 3 – Sara Kuhbacher (2024) – [sara.kuhbacher@campbellcountyywy.gov](mailto:sara.kuhbacher@campbellcountyywy.gov)  
Present - Region 4 – Libby Ngo (2025) – [libbyngo@caspercollege.edu](mailto:libbyngo@caspercollege.edu)  
Present - Region 5 – Kennedy Penn-O’Toole (2026) – [kpennotoole@acplwy.org](mailto:kpennotoole@acplwy.org)  
Absent - Region 6 – Amber Newell (2026)- [anewell@sweetwaterlibraries.com](mailto:anewell@sweetwaterlibraries.com)  
Present - WSL Representative – Shantry Miller – [shantry.miller@wyo.gov](mailto:shantry.miller@wyo.gov)  
Absent - Guest from Yellowstone Research Library - Mel Cutietta - [melanie\\_cutietta@partner.nps.gov](mailto:melanie_cutietta@partner.nps.gov)

**3. Motion to approve minutes from May 30<sup>th</sup> meeting.** Kennedy made a motion to approve the minutes, Libby seconded.

**4. Update on Ad Hoc Committee for Spanish Translations in Aspen.** Committee met on June 20<sup>th</sup> and continue to work on translations.

**5. Non-English records project: Continue discussion about on-order records.** After discussion, Kennedy made motion to allow On Order records to be cataloged in non-English language. Sara seconded.

**6. Library-specific URLs.** No update.

**7. Request for all Spanish language materials to have a 650 \_1 Spanish language materials subject heading.** After much discussion, Shantry will do some more research into the 655 \_0 and Libby will contact the staff member who requested this to get more information. To be continued.

**8. Discussion about a template similar to LoT for the VR equipment that some of the community colleges will be adding through a recent grant.** After discussion, it was decided that Shantry will work with Libby to create a record that will work for this.

**9. Continue discussion on inclusive/diverse subject headings.** Discussion continued. Waiting to hear back from Aspen about what is possible.

**10. Cataloging Standards, review and reorganize first ½ of the Standards.** (Second ½ should be finished before WYLD annual 2026). Shantry gave us access to the google doc version of the 2023 Cataloging standards. We need to review content as well as contemplate a better organizational system for it.

- 11. Confirm future assignments.** Cataloging Standards. Review and give comments. Start at beginning: WYLD Cataloging workflow through entire section 1. Also review the organization and share ideas at the very end of the document or bring them to our next meeting.
- 12. Confirm next meeting.** Thursday, July 25, 2024 at 1:00 pm.
- 13. Adjourn Meeting.** Kennedy made a motion to adjourn the meeting, Libby seconded. The meeting adjourned at 2:06 pm.