

Meeting Minutes
Online Quality Committee Zoom Meeting
September 26, 2024 1:00 pm - 2:30 pm Mountain Time

1. Call meeting to order 1:00 pm.

Scribe: Susan

2. Roll call –

Present – Chair / Region 1 – Susan Centrella (2025) – scentrella@tclib.org
Present – Region 2 – Leslie Tribble (2024) – ltribble@parkcountylibrary.org
Present – Region 3 – Sara Kuhbacher (2024) – sara.kuhbacher@campbellcountywy.gov
Present – Region 4 – Libby Ngo (2025) – libbyngo@caspercollege.edu
Present – Region 5 – Kennedy Penn-O’Toole (2026) – kpennotoole@acplwy.org
Present – Region 6 – Amber Newell (2026) – anewell@sweetwaterlibraries.com
Present – WSL Representative – Shantry Miller – shantry.miller@wyo.gov
Present – Guest from Yellowstone Research Library – Mel Cutietta – melanie_cutietta@partner.nps.gov

- 3. Motion to approve minutes from August 29th meeting.** Kennedy made a motion to approve the minutes, Libby seconded.
- 4. Update on Ad Hoc Committee for Spanish Translations in Aspen.** The committee met on September 12th, 2024. They continue to translate.
- 5. Library specific URLs.** Shantry continues to work on this.
- 6. Discuss the use of 655 tags with a second indicator of 0 (zero)** – Shantry will send a report of the 655 fields with a second indicator of 0 to the Online Quality Committee so we can look at it before continuing this discussion at our next meeting.
- 7. Discuss Spanish Subject Headings after hearing back from Ad Hoc Committee** – The 6 members of the Ad Hoc Committee for Spanish Translations in Aspen discussed the following Spanish subject headings on September 12th: qlsp (from Queens Library in New York), embne and tgbne (both from the National Library of Spain), and shsples (Subject Headings for School and Public Library from California). Of the 5 committee members other than Shantry, 3 recommended keeping the qlsp headings and 2 were neutral; 4 recommended removing the embne and tgbne headings and 1 was neutral; and all 5 recommended removing the shsples headings. We took their recommendations into consideration and decided to remove the embne, tgbne, and shsples headings. We are still undecided about the qlsp headings. We plan to watch for qlsp headings as we import records through SmartPort and continue this discussion later. We want to get a better idea of what they are like and whether they are duplicates of other Spanish subject headings.
- 8. Continue discussion regarding the Request for all Spanish language materials to have a 650_1 Spanish language materials subject heading.** – The Ad Hoc Committee for Spanish Translations in Aspen discussed this topic on September 12th. The consensus was that it would be useful to

have “Spanish language materials” and “Materiales en español” (the equivalent in Spanish) in bibliographic records for materials in Spanish and bilingual materials containing Spanish. We agreed with that and then discussed which fields and indicators to use for these phrases. We decided the best field to use for “Spanish language materials” would be 690 as a local subject heading. We have not decided where to put “Materiales en español” because it is a qlsp Spanish subject heading and we have not made a decision about qlsp headings yet. We will return to this topic after making a decision about qlsp headings.

- 9. Review Cataloging Standards homework (starting with where we ended from last mtg through 2.2.1 Enhancement)** – We began looking at the “WYLD cataloging Workflow” and decided to come back to it later after we finish our changes to “Choosing the Appropriate Cataloging Mechanism” because those two sections are related. We started discussing the “Choosing the Appropriate Cataloging Mechanism” section. Shantry will make the updates to the charts that we decided on and we will come back to this section next time. Should we change our committee name? This was a comment within the standards. Will add this to the homework for our next meeting. Need to make a decision next time about reorganization of content. There is a proposal on page 77 of the Google Doc and anyone can add other proposals.

10. Confirm future assignments.

1. Go through Cataloging Standards starting with 2.2.2 and go through 2.2.3 (There was a suggestion to start with the Cataloging Standards at our next meeting and dedicate an hour to it. Susan will make that adjustment.)
2. Come up with possible names for committee.

11. Confirm next meeting. Thursday, October 24th, 2024 at 1pm.

- 12. Adjourn Meeting.** Sara made a motion to adjourn the meeting, Kennedy seconded it. Meeting adjourned at 2:31 pm.