

Meeting Minutes  
Online Quality Committee Zoom Meeting  
October 24, 2024  
1:00 pm - 2:30 pm Mountain Time

1. **Call meeting to order 1:00 pm.**

Scribe: Susan

2. **Roll call –**

Present – Chair / Region 1 – Susan Centrella (2025) – [scentrella@tclib.org](mailto:scentrella@tclib.org)

Present – Region 2 – Leslie Tribble (2024) – [ltribble@parkcountylibrary.org](mailto:ltribble@parkcountylibrary.org)

Absent – Region 3 – Sara Kuhbacher (2024) – [sara.kuhbacher@campbellcountywy.gov](mailto:sara.kuhbacher@campbellcountywy.gov)

Present – Region 4 – Libby Ngo (2025) – [libbyngo@caspercollege.edu](mailto:libbyngo@caspercollege.edu)

Present – Region 5 – Kennedy Penn-O’Toole (2026) – [kpennotoole@acplwy.org](mailto:kpennotoole@acplwy.org)

Present – Region 6 – Amber Newell (2026) – [anewell@sweetwaterlibraries.com](mailto:anewell@sweetwaterlibraries.com)

Present – WSL Representative – Shantry Miller – [shantry.miller@wyo.gov](mailto:shantry.miller@wyo.gov)

Absent – Guest from Yellowstone Research Library – Mel Cutietta –

[melanie\\_cutietta@partner.nps.gov](mailto:melanie_cutietta@partner.nps.gov)

3. **Motion to approve minutes from September 26<sup>th</sup> meeting.** Kennedy made a motion to approve the minutes, Libby seconded.

4. **Review Cataloging Standards homework (starting with 1.2)** The committee discussed the proposed reorganization of the Standards and agreed to make the change. We plan to break down Section 2 into several smaller sections. We made other changes as we went through the comments. Shantry is going to finish the changes we decided on but didn't finish making.

5. **Update on Ad Hoc Committee for Spanish Translations in Aspen.** The committee met on October 3rd. The Excel file they are working off of has a lot of names that don't need to be translated. Committee members are helping filter those out of the file.

6. **Update on Library specific URLs.** Shantry continues to work on this.

7. **Continue discussion on the use of 655 tags with a second indicator of second indicator of 0 (zero).** A lot of discussion on this. A suggestion was made to potentially delete the 655 tags with a second indicator of 0 when only ONE record is using that particular wording. Shantry will research some of the most commonly used 655 tags with a second indicator of 0. She is also going to ask Nick from the WYLD Office if it is possible to find and replace ones that are currently entered incorrectly.

- 8. Continue discussion on Spanish Subject Headings (QLSP).** Shantry asked WYLD's SirsiDynix consultant how to get a list of the QLSP headings. After she gets a list, she will bring it to our next meeting.
- 9. Continue discussion regarding Spanish language materials.** On Hold
- 10. Confirm future assignments.**
  - 1. Go through Cataloging Standards starting with 2.3 and ending with 2.4.3B**
  - 2. Continue brainstorming possible names for our committee.**
- 11. Confirm next meeting. Thursday, November 21<sup>st</sup> START time CHANGED to 1:30 pm. Just for this meeting.**
- 12. Adjourn Meeting.** Kennedy made a motion to adjourn the meeting and Amber seconded. Meeting adjourned at 2:23 pm.