

Meeting Minutes  
Online Quality Committee Zoom Meeting  
January 30, 2025  
1:00 pm – 2:30 pm Mountain Time

**1. Call meeting to order 1:00 pm.**

Scribe: Susan

**2. Roll call –**

Present - Chair / Region 1 – Susan Centrella (2025) – [scentrella@tclib.org](mailto:scentrella@tclib.org)  
Present (arrived late though) - Region 2 – Leslie Tribble (2027) – [ltribble@parkcountylibrary.org](mailto:ltribble@parkcountylibrary.org)  
Present - Region 3 – Sara Kuhbacher (2027) – [sara.kuhbacher@campbellcountywy.gov](mailto:sara.kuhbacher@campbellcountywy.gov)  
Present (left 2:20 pm) - Region 4 – Libby Ngo (2025) – [libbyngo@caspercollege.edu](mailto:libbyngo@caspercollege.edu)  
Present - Region 5 – Kennedy Penn-O’Toole (2026) – [kpennotoole@acplwy.org](mailto:kpennotoole@acplwy.org)  
Region 6 – Amber Newell (2026) – [anewell@sweetwaterlibraries.com](mailto:anewell@sweetwaterlibraries.com)  
Present - WSL Representative – Shantry Miller – [shantry.miller@wyo.gov](mailto:shantry.miller@wyo.gov)

- 3. Motion to approve minutes from November 21<sup>st</sup> meeting.** Sara made a motion to approve the minutes, Libby seconded.
- 4. Review Cataloging Standards.** Shantry finished the changes to the organization of the document. We will consider further reorganization as we continue to edit the Standards.
- 5. Committee Name.** We reviewed the list that Libby created (found at the end of the Cataloging Standards document), those that are struck through were tentatively taken out of consideration. Shantry will ask for more ideas through SirsiDynix and Aspen communication channels.
- 6. Update on Ad Hoc Committee for Spanish Translations in Aspen.** The committee met on 12/12/2024 and 1/9/2025 and continue to translate.
- 7. Update on Library specific URLs.** No update.
- 8. Fields to Consider Stripping as Junktags: 084, 595, and 653.** We discussed these tags and all agreed that they should be deleted from our records. Shantry will see that they are added to the list of tags to strip automatically when records are imported into the database. Shantry will batch delete the existing ones.
- 9. Continue discussion on the use of 655 tags with a second indicator of 0 (zero).** Shantry and Shaylee are cleaning some of these up so the committee will have a more manageable amount to look at.

- 10. Continue discussion on QLSP Spanish subject headings.** The committee decided to keep the QLSP Spanish Subject Headings as it was found that they are not duplicating other ones and are helpful.
- 11. Wonderbook Records Freshdesk Article.** We discussed Wonderbook and Vox book records and how best to catalog them. We started updating the Freshdesk article called Wonderbook Records to include Vox book records as well. We need to decide whether we want to add a 347 field, and if we do, what should it be?
- 12. Continue discussion regarding Spanish language materials.** Did not get to this agenda item.
- 13. Confirm future assignments.**
  1. Be thinking about whether to use a 347 field for Wonderbooks and Vox books. Should we have one, and if yes, what should it be?
  2. Continue adding comments to Standards section 4.4 Original cataloging.
- 14. Confirm next meeting. Our next meeting will be Thursday, February 27, 2025.**
- 15. Meeting adjourned 2:35 pm.**