

Meeting Minutes  
Online Quality Committee Zoom Meeting  
March 27, 2025  
1:00 pm – 2:30 pm Mountain Time

**1. Call meeting to order 1:10 pm.**

Scribe: Susan

**2. Roll call –**

Present - Chair / Region 1 – Susan Centrella (2025) – [scentrella@tclib.org](mailto:scentrella@tclib.org)  
Present - Region 2 – Leslie Tribble (2027) – [ltribble@parkcountylibrary.org](mailto:ltribble@parkcountylibrary.org)  
Present - Region 3 – Sara Kuhbacher (2027) – [sara.kuhbacher@campbellcountyywy.gov](mailto:sara.kuhbacher@campbellcountyywy.gov)  
Absent - Region 4 – Libby Ngo (2025) – [libbyngo@caspercollege.edu](mailto:libbyngo@caspercollege.edu)  
Present - Region 5 – Kennedy Penn-O'Toole (2026) – [kpennotoole@acplwy.org](mailto:kpennotoole@acplwy.org)  
Present - Region 6 – Amber Newell (2026) – [anewell@sweetwaterlibraries.com](mailto:anewell@sweetwaterlibraries.com)  
Present - WSL Representative – Shantry Miller – [shantry.miller@wyo.gov](mailto:shantry.miller@wyo.gov)  
Present - New WYLD office staff member – KJ Hillgren – [kj.hillgren@wyo.gov](mailto:kj.hillgren@wyo.gov)

- 3. Motion to approve minutes from February 27th meeting.** Sara made a motion to approve the minutes and Kennedy seconded.
- 4. New WYLD staff member introduction.** KJ Hillgren was introduced. She has filled the open position Cori Hundley's departure left.
- 5. Review Cataloging Standards.** We continued to discuss and make edits.
- 6. Update on Ad Hoc Committee for Spanish Translations in Aspen.** The committee met on 3/13/2025 and continue to translate.
- 7. Update on Library specific URLs.** No update.
- 8. Links in Records: id.loc.gov** After further discussion, Susan made a motion to delete the id.loc.gov links from the records, Amber seconded.
- 9. 588 fields.** After discussion, we decided the 588 field can be deleted if 1) it says the resource described in the bibliographic record was not consulted, and 2) the WYLD cataloger consulted the resource and confirmed the information in the bibliographic record is correct.
- 10. 385 and 386 fields.** Discussed these two fields. The 385 (Audience Characteristics) and 386 (Creator/Contributor Characteristics) both contain information also found in subject headings and therefore, deleting them does not accomplish what Susan was hoping.
- 11. 595 field.** We had recently decided to delete the 595 fields, but Shantry has since discovered that they are being automatically added through our quarterly authority updates from SirsiDynix. She showed an example record. At the request of the committee, she is going to

contact SirsiDynix to find out whether deleting the 595 fields will prevent them from being automatically added during the following quarterly authority update. If the next update will re-add them, there is no point in deleting them.

**12. Confirm future assignments.** Continue going through the Standards making comments from 4.4.4A through 4.4.4D.

**13. Confirm next meeting.** Next meeting will be Thursday, April 24<sup>th</sup> 1:00 pm-2:30 pm.

**14. Meeting Adjourned.** Sara made a motion to adjourn the meeting, Kennedy seconded. Meeting adjourned at 2:45 pm.