

Cataloging Committee Zoom Meeting  
Minutes  
November 20, 2025  
1:00-2:30  
Scribe: Sara

<https://zoom.us/j/95917894655?pwd=zzZBPMBg3x1SMVsW2KRQgxEtB4ZK3n.1>  
Meeting ID: 959 1789 4655  
Passcode: 182527

**1. Call meeting to order**

**2. Roll call**

Chair / Region 3: Sara Rosier (2027) - [sara.rosier@campbellcountywy.gov](mailto:sara.rosier@campbellcountywy.gov)  
Region 1: Susan Centrella (2028) - [scentrella@tclib.org](mailto:scentrella@tclib.org) **absent**  
Region 2: Leslie Tribble (2028) - [ltribble@parkcountylibrary.org](mailto:ltribble@parkcountylibrary.org)  
Region 4: Libby Ngo (2025) - [libbyngo@caspercollege.edu](mailto:libbyngo@caspercollege.edu)  
Region 5: Kennedy Penn-O'Toole (2026) - [kpennotoole@acplwy.org](mailto:kpennotoole@acplwy.org)  
Region 6: Amber Newell (2026) - [anewell@sweetwaterlibraries.com](mailto:anewell@sweetwaterlibraries.com)  
WSL Representative: Stephanie Gertken - [stephanie.gertken2@wyo.gov](mailto:stephanie.gertken2@wyo.gov)  
Guest: Judi Boyce

**3. Motion to approve meeting minutes from October 30, 2025.** Libby made a motion to approve the minutes, Amber seconded.

**4. Discussion of 334 field (Libby).** It was discussed that 334 fields should be deleted.

**5. Zoom training for cataloging templates.** Kennedy will set up a date and time and Sara will send an email on the techserv email list.

**6. Review Cataloging Standards: 6-8.2.4**

**7. Confirm future assignments.** The committee will work on section 9. Stephanie will find out if other libraries use vertical files and will add a template to 8.3.

**8. Confirm next meeting:** December 18, 2025. Stephanie will be gone but will monitor the Zoom meeting to admit members.

**9. ILL discussion.** Committee members discussed the new ILL system and how it has impacted department's workflow.

**10. Adjourn Meeting.** Kennedy made a motion to adjourn meeting, Stephanie seconded. Meeting adjourned at 2:28.