

WYLD Training Committee Meeting  
Thursday, September 17, 2020

1. Call meeting to order – The meeting was called to order at 11:00 a.m. by Chair Lorene Peterson. Jill volunteered to take minutes.
2. Roll call – Lorene took roll call:
  - Present -- Chair – Lorene Peterson
  - Present -- Region 1 – Liz Palmer
  - Absent -- Region 2 – Tracey Kinnaman
  - Present -- Region 3 – Jill Mackey
  - Present -- Region 4 – Libby Ngo
  - Present -- Region 5 – Bailey Murray
  - Present -- Region 6 – Kim Rees
  - Present -- WSL Liaison – Katie Rahman
3. Approve previous minutes – There was no meeting in August. Bailey moved to approve the July minutes as presented, Libby seconded, all approved.
4. Skills Checklists Annual Review – Katie Rahman
  - Katie reported that the Acquisitions checklist is ready to post – the Board agreed.
  - Katie sent out the Analytics checklist for comments – Lorene asked for feedback. Lorene and Liz said it looked good to them.
  - The Cataloging checklist is next to be looked at.
5. Report from WYLD Staff – Katie Rahman
  - Washakie County Library asked about videos for logging onto the app. Katie created video for them and will redo for other libraries if they want – how to login, place holds, renew items in Enterprise & the app. She said to let her know if a library wants the video.
  - They are working at closing up RbDigital – there were transfer issues from RbDigital to Cloud this week. Desiree will send out updates.
  - The upgrade to 3.7 Workflows is coming soon – nothing new, just more control.
  - They are testing FreshDesk as a searchable platform for the centralized WYLD Training page, putting links to all training materials in one place. They are working on how to put the training webinars on as well.
6. Other business – There was no other business.
7. Future agenda items:
  - SirsiDynix self-paced courses
8. Next meeting October 15, 2020 at 11:00 a.m. via Zoom

***TRAINING COMMITTEE:*** *The committee, in collaboration with the ILS Support Team of the WSL, is responsible for updating the skills competencies on the ILS Users Group members pages, establishing a training needs assessment process, and planning and implementing training in the regions and for the ILS Users Group annual meeting. ILS Users Group members are responsible for communicating their needs to the committee.*

9. Motion to adjourn – Liz made a motion to adjourn the meeting, Bailey seconded. The meeting was adjourned at 11:11 a.m.

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